Oldbury on Severn Parish Council

Clerk/RFO: Mrs Sarah Bodmer
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I hereby give notice of a Meeting of the Council to be held on Monday 5 August 2024 at The Pavilion, Westmarsh Lane, Oldbury-on-Severn, Bristol BS35 1QD at 7.00pm

Members are asked to attend for the purposes of considering and resolving upon the business to be transacted as set out below.

Agenda

The meeting will be recorded in line with **The Openness of Local Government Regulations 2014(SI2014/2095) and the OPC protocol of deletion after 28 days.**

19.00 Open the Full Council Meeting

1. To receive apologies for absence

2. To receive agenda declarations of interest and dispensation requests

3. To approve Minutes of the previous Council meeting held on 2 July 2024 (Paper 1) & Minutes of Extraordinary meeting held on 9 July 2024 (Paper 2)

4. Correspondence

5.Matters arising from the previous Minutes not included in this agenda

5a Update on Letter to Wessex water DH

6. Public Forum

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7.Urgent Business

8.0 Finance and Procedures

8a.Council to receive the bank reconciliation and budget analysis for the period ending 25 July 2024
8b.Council to review for approval the July 2024 payments
8c.Council to review for approval the July 2024 receipts
8d.Council to sign off bank reconciliation for period 1 July 2024 to 25 July 2024
8e. Council decision on instructing a company to deal with PAYE – carried forward from July 2024 meeting – Cllr KE
8f. Rent review for the Pavilion
8g. Information removal from personal laptop owned by Keith Sullivan @ a cost of £20ph max cost £60 – to be approved
8h. Conflict of interest form BDO LLP (external audit AGAR requirement – to be signed by the Chair)

9.0. Planning
9a. Planning **KW**
9b. List of applications, approvals & rejections
9c. Report on the Village Plan

10.0. Playing Fields Report **IK**
10.a Update on kitchen refurbishment plans & toilet
10.b Playing Fields Safety Checklist
10.c ROSPA safety report
10.d Fire Alarm scheduled to be installed 8 August – for information only

11.0. Road Safety Report (Report received) **CJ**

12.0. Communications Report **LD**

13.0. New Nuclear Build (Report received) **CJ**

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14.0 General Purposes **SRB**

14a. Cricket club/payments

15.0 Drainage **MR**

16.0 Emergency Planning **DH**

17.0 Village Agent (Report Received) **CJ**

18.0 Memorial Hall update (Report Received) **CJ**

19.0 Site Stakeholder Group (SSG) (Report Received) **CJ**

20.0 Parish Property Report **MR**

21.0 D Day Committee Report **MR**

22.0 Any minor matters not requiring a decision or items for the next agenda

Review amending the 5 November 2024 meeting to 4 November 2024
Confirm date of next meeting – Tuesday 3 September 2024