Oldbury on Severn Parish Council

Clerk/RFO: Mrs Sarah Bodmer
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I hereby give notice of a
Full Council Meeting for Oldbury On Severn Parish Council
to be held on 2 February 2026
at The Pavilion, Westmarsh Lane, Oldbury-on-Severn, at 7pm

Members are asked to attend for the purposes of considering and resolving upon the business to be transacted as set out below.

Agenda

The meeting will be recorded in line with **The Openness of Local Government Regulations 2014(SI2014/2095) and the OPC protocol of deletion after 28 days.**

19.00 Change of registered charity name - Oldbury on Severn War Memorial Hall

19.10 Open the Full Council Meeting

1.To receive apologies for absence

2. To receive agenda declarations of interest and dispensation requests

3. To approve Minutes of the previous Council meeting held on 2 December 2025

4. Correspondence

4a. Update on the Bromford complaint

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5.Matters arising from the previous Minutes not included in this agenda

5a. To receive an update on the caravans located in the lay-by -SGC update **MR**

5b. To receive an update on Wessex Water **MR**

6. Public Forum

7.Urgent Business

8.0 Finance and Procedures

8a. To receive the bank reconciliation and budget analysis for the period ending 25 January 2026

8b. To receive the December 2025 and January 2026 payments for approval

8c. To receive the December 2025 and January 2026 receipts for approval

8d. To receive the bank reconciliation for sign off for the period 26 November 2025 to 25 January 2026

8e. To review a NALC approved Data Protection policy **Clerk**

8f. Update on the letter of engagement with the payroll provider **KE**

8g. Defib – First Aid/CPR/Defib training **CJ**

8h. ANPR – update re electricity use SGC **MR**

8i. Avanti Gas – consideration and approval of a 3-year fixed price gas supply agreement **KE**

8j. Memorial Hall insurance – consideration of renewal due February 2026 **KE**

8k. Memorial Hall flooring – Funding Approval To consider the flooring costs, noting a deficit of £958 (excluding VAT) and to decide whether the PC will approve payment of this amount from the unallocated reserves

8l. AGAR recommendations to revisit the financial risk assessment **KE**

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8m. Update on process for claiming cricket club charges for water and electricity usage **KE**

9.0. **Planning**

9a. To receive a list of planning applications, approvals & rejections

9b. To receive an update on the planning enforcement on the land on Oldbury Lane **MR**

9c. To review Planning Application - P25/02837/F - Land at Meads Farm Hill Lane

10.0. Playing Fields Report

10.a To receive a report from Cllr Knapp on the Pavilion **IK**

10.b To receive the December 2025 and January 2026 safety checklist received from Glynn Poole

10.c To receive an update on adding the baby change facility

10.d To receive an update on the work required at the tennis courts

10.e To receive an update on the Fire Safety assessment carried out on 24 October 2025

10.f To receive an update on the quotation for a survey to make the football field re-useable **KE**

10g. To receive an update on the servicing of the Pavilion alarm system/adding a smoke detector/emergency lighting **IK**

11.0. Road Safety Report

11a. To receive an update on parking concerns at the junction of Westend, Camp Road and Ham Lane **MR**

11b. To receive an update on concerns about speeding on the Naite **KG**

11c. To receive an update on a proposed Pathway from Church Hill to the school **MR**

11e. To review Road Safety speeding measures **DH**

11f. To receive an update on letter sent to SGC regarding speed limits and existing traffic schemes **Clerk**

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12.0. Communications Report **LD**

12a. Update on the Pavilion and Memorial Hall booking forms **SB**

13.0. New Nuclear Build **CJ**

14.0 Drainage Report **MR**

14a. Bank erosion

14b. Surface drainage issues

14c. Excessive rainfall and flooding – discussion on actions available to the PC and engagement with the Environment Agency (EA) **CJ**

15.0 Emergency Planning **DH**

16.0 Village Agent **CJ**

17.0 Memorial Hall Report **CJ**

18.0 Site Stakeholder Group (SSG) **CJ**

19.0 Parish Property Report **MR**

19.a To receive the Property report and update on the tree survey **MR**

19.b To update on the Asset list **SRB/KE**

20.0 Any minor matters not requiring a decision or items for the next agenda

Confirm date of next meeting – Full Council Meeting Tuesday 3 March 2026

Note – All of the reports can be viewed on the village website. Any issues accessing the reports please email the Parish Clerk.