Oldbury on Severn Parish Council

Clerk/RFO: Mrs Sarah Bodmer
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I hereby give notice of a
Full Council Meeting for Oldbury On Severn Parish Council
to be held on 6 October 2025
at The Pavilion, Westmarsh Lane, Oldbury-on-Severn, at 7pm

Members are asked to attend for the purposes of considering and resolving upon the business to be transacted as set out below.

Agenda

The meeting will be recorded in line with **The Openness of Local Government Regulations 2014(SI2014/2095) and the OPC protocol of deletion after 28 days.**

19.00 Open the Full Council Meeting

1.To receive apologies for absence

2. To receive agenda declarations of interest and dispensation requests

3. To approve Minutes of the previous Council meeting held on 2 June 2025 and 2 September 2025

4. Correspondence

5.Matters arising from the previous Minutes not included in this agenda

5a. To receive an update on the caravans located in the lay-by -SGC update **MR**

5b. To receive an update on Wessex Water **MR**

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6. Public Forum

7.Urgent Business

8.0 Finance and Procedures

8a. To receive the bank reconciliation and budget analysis for the period ending 25 September 2025
8b. To receive the September 2025 payments for approval
8c. To receive the September 2025 receipts for approval
8d. To receive the bank reconciliation for sign off for the period 26 August 2025 to 25 September 2025
8e. To review an example of a Data Protection policy **KE**
8f. To review the Standing Orders **SRB**
8g. Update on the letter of engagement with the payroll provider **KE**
8h. Update on the costings for the defibrillator training program **CJ**
8i. To receive an update on ANPR costs **CJ**

9.0. **Planning**
9a. To receive a list of planning applications, approvals & rejections
9b. To receive an update on the planning enforcement on the land on Butt Lane **MR**

10.0. Playing Fields Report
10.a To receive a report from Cllr Knapp on the Pavilion **IK**
10.b To receive the September safety checklist received from Glynn Poole
10.c To receive an update on the progress on the refurbishment of the Pavilion **IK**
10.d To receive feedback from the Whist group on the quotation for a defibrillator at the Pavilion **IK**
10.e To receive an update on the Fire Safety assessment carried out on 29 September 2025
10.f To receive an update on the quotation for a survey to make the football field re-useable **KE**

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10g. Update on Pavilion lock box **IK**

11.0. Road Safety Report

11a. To receive an update on the overhanging shrub on the corner of Westend and Camp Road restricting visibility on the corner **MR**

11b. To receive an update on parking concerns at the junction of Westend, Camp Road and Ham Lane **MR**

11c. To receive an update on concerns about speeding on the Naite **KG**

11d. To receive an update on the ecological survey for the Permissive Pathway Church Hill **MR**

11e. To review Road Safety speeding measures **DH**

11f. To receive an update on the cycling accident at the Naite **KG**

12.0. Communications Report **LD**

12a. Update on the OPC website booking forms **Clerk**

12b. Update on the cost for a calendar-based booking system **Clerk**

12c. Update on presentation on website for Minutes/Agendas **Clerk**

13.0. New Nuclear Build **CJ**

14.0 Drainage Report **MR**

15.0 Emergency Planning **DH**

16.0 Village Agent **CJ**

17.0 Memorial Hall Report **CJ**

18.0 Site Stakeholder Group (SSG) **CJ**

19.0 Parish Property Report **MR**

19.a To receive the Property report and tree survey quotation **MR**

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19.c To update on the Asset list **SRB/KE**

20.0 Any minor matters not requiring a decision or items for the next agenda

Confirm date of next meeting – Full Council Meeting Tuesday 4 November 2025

Note – All of the reports can be viewed on the village website. Any issues accessing the reports please email the Parish Clerk.