Oldbury on Severn Parish Council

Clerk/RFO: Mrs Sarah Bodmer
Tele No: 07394376121
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

I hereby give notice of a Meeting of the Council to be held on Monday 4 December 2023 at The Memorial Hall, Camp Rd, Oldbury-on-Severn, Bristol BS35 1PR at 7.30pm

Members are asked to attend for the purposes of considering and resolving upon the business to be transacted as set out below.

Agenda

19.00

Presentation if required: Not applicable for this meeting

19.30 to Open the Full Council Meeting

1. To receive apologies for absence

2. To receive agenda declarations of interest and dispensation requests

3. To approve Minutes of the previous Council meeting held on 7.11.23 (paper 1)

4. Matters arising from the previous Minutes not included in this agenda

5. Public Forum

Oldbury on Severn
Parish Council

Clerk/RFO: Mrs Sarah Bodmer
Tele No: 07394376121
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

6. Urgent Business

6a. Shepperdine Bus Shelter – Draft response to parishioner to be approved by full Council - Paper 2 **SRB**

7.0 Finance and Procedures

7a. Council received the bank reconciliation and budget analysis for the period ending 30 November 2023
7b. Council resolved to approve the payments shown in Paper 3
7c. To approve receipts shown in - Paper 4
7d. Council to sign off bank reconciliation for period 1 November 2023 to 30 November 2023 – Paper 5
7e. To establish a business address for parish council post **Clerk**
7f. To receive pay scales of NALC 2023/2024 – Paper 6
7g. South Glos localism maintenance charges for the period 2024/25 to be approved – Paper 7
7h. Council to approve the 24/25 budget - Paper 8
7i. Council to set the Precept
7j. Review request from HMRC for payment – Clerk

8.0. Planning **KW**
8a. Planning - Paper 9
8b. list of applications, approvals & rejections - Paper 10

9.0. Playing Fields Report	No Report	**IK**
10.0. Road Safety Report	Paper 11 & Papers 12 – 17	**BOR**
11.0. Communications Report	No report	**LD**
12.0. NNB	No report.	**CJ**

Oldbury on Severn Parish Council

Clerk/RFO: Mrs Sarah Bodmer
Tele No: 07394376121
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

13.0.General Purposes **SRB**

13a. Update on storage drawers for Memorial Hall

13b. To discuss start times of FCM

13c To review South Glos Streetcare maintenance offer and receive the work log then to review proposed work 2024 - Paper 18

14.0. Drainage	Paper 19	**MR**
15.0. Emergency Planning	No Report	**DH**
16.0. Village Agent	No report	**CJ**
17.0. Memorial Hall update	No report	**MR**

18.0. Any minor matters not requiring a decision or items for the next agenda

Confirm date of next meeting – Tuesday 9 January 2024

Close of meeting of the Full Council

Attachments:

(Paper 1) - Approve Minutes of FCM on 7.11.23

(Paper 2) – Draft Response – Shepperdine Bus Shelter

(Paper 3) - To approve payments November 2023

(Paper 4) - To approve receipts November 2023

(Paper 5) - Sign off of bank reconciliation November 2023

(Paper 6) – NALC Pay Scales

Oldbury on Severn
Parish Council

Clerk/RFO: Mrs Sarah Bodmer
Tele No: 07394376121
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

(Paper7) – Localism Maintenance Charges – 2024-2025

(Paper 8) – Budget 2024-2025

(Paper 9) – Planning Report

(Paper 10) - Planning – List of applications, approvals and rejections

(Paper 11) – Road Safety Report

(Papers 12-17) – Road safety report – photographs

(Paper 18) – South Glos Streetcare maintenance

(Paper 19) – Drainage Report