



Oldbury on Severn
Parish Council

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I hereby give notice of a Meeting of the Council to be held in a hybrid format on
Tuesday 7th March 2023 at The Memorial Hall, Camp Rd,
Oldbury-on-Severn, Bristol BS35 1PR at 7.00pm and via
Zoom:

Join Zoom Meeting

[https://us02web.zoom.us/j/82620505112?pwd=alBDRkp1RVlFV
DdiaUtxNjZVNEtPZz09](https://us02web.zoom.us/j/82620505112?pwd=alBDRkp1RVlFV
DdiaUtxNjZVNEtPZz09)

Meeting ID: 826 2050 5112

Passcode: 634510

One tap mobile

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*Members are asked to attend for the purposes of considering and
resolving upon the business to be transacted as set out below.*

V. Bailey, Clerk

- | | |
|--------|---|
| 7.00pm | 1. To receive apologies for absence |
| | 2. To receive agenda declarations of interest and dispensation requests |
| | 3. To approve minutes of the previous Full Council meeting held on 03/01/2023
(paper 1) |
| | 4. Matters arising from the previous minutes (paper 2) |
| | 5. Public Forum |
| 7.15pm | 6. Chair's Report (paper 3) |
| 7.20pm | 7. Urgent Business |
| | 7 (a) CLERK AND RFO |

7.1 To accept Clerks resignation and note her last day of employment will be 11/04/2023 Chair

7.2 To organise the replacement . i.e. no of people, job specification(s), hours, etc. Chair

7.3 Advertising, contract and recruitment of a new Clerk RFO Chair

Written by Chairman Keith Sullivan:

7 (b) TIMING It seems likely that we will not finish this agenda by 9.30p.m. Standing orders state that all meetings should finish by 9.30p.m. and this was agreed some 12 months ago. Therefore I will adjourn this meeting at 9.30 pm and re-convene at 7.00 pm on Tuesday 21st March 2023. Chair

7 (c) AGENDAS and MINUTES. In March/ May 2022 we discussed a paper about when agendas and minutes should be published. The results of this discussion were never published and neither are they being observed. The paper attached is a summary perhaps we could all try and comply, it makes every-ones job easier. (paper 11) Chair

7(d) ZOOM Those of us who use zoom have little trouble when using it individually. However when using it in the Mem Hall we seem to find difficulties particularly with the sound. I would like to try and find a contractor who understands the subject and can quote a sensible price to improve our problems. Chair

7:25pm

8. Parish Council Administration

8.1 To review Dave Jones at SGC list of completed tasks for the Street Care team visiting the Parish in January 2023 (paper 4) Clerk

8.2 To note that Glynn Poole has asked the committee members of the Fun Run to donate the container and contents to Oldbury on Severn Parish Council (paper 5) Chair

8.3 Update on funeral bier (paper 6) Councillor Jennings

8.4 To select a Councillor to join the Village Agent steering group (paper 7) Clerk

8.5 Update on WW1 silhouettes Councillor Jennings

8.8 To decide how the Parish will acknowledge HM Queen Elizabeth II Chair

8.9 To acknowledge 2023 timetable of meetings (paper 8) Clerk

7.45pm	9. Finance	
	9.1 To approve payments and payments for approval (paper 9)	Clerk
	9.2 To approve receipts (paper 10)	Clerk
	9.3 To sign the bank reconciliation	Clerk
	9.4 To decide on the financial allocation of the £150.00 NatWest Compensation	Clerk
	9.5 To decide whether OPC wish to contribute to the Thornbury Citizen’s Advice Bureau (Papers 12,13,14)	Clerk
	9.6 To review re-adopt the Governance and Management Risk Register (reviewed in F&GP on 20/02/2023) (paper 15)	Clerk
	9.7 To Review the Standing Orders (paper 16)	
	9.8 To review the Code of Conduct in preparation for May Full Council's adoption (paper 17)	
	9.8 To agree to the changes made by F&GP to the Financial Regulations (paper 18)	
	9.9 To agree Eon will increase the monthly electricity direct debit from £80 to £122.51 which accurately reflects the electricity usage in the pavilion from 07/04/2023 which will be ratified at Full Council	
7.55pm	10. Planning applications	
	10.1 To note planning applications and decisions (paper 19)	CLlr Griffiths
8.00pm	11. Flooding & Planning Committee	CLlr Griffiths
	11.1 To approve the FPC draft minutes 24/02/2023 (paper 20)	
8.20pm	12. New Nuclear Build Committee	
	12.1 To receive Site Stakeholder Group report	Mr Lynden
	12.2 Update from NNB	
8:25pm	13. Finance and General Purposes Committee	CLlr Bedford
	13.1 To approve the draft minutes of the FGP Committee 20/02/2023 (paper 18)	
8:35pm	14. Playing Fields committee	CLlr Bedford
	14.2 To approve the PFC draft minutes 21/02/2023 (paper 21)	
	14.3 To agree the amendment to the Terms and Condition of Hire (paper 22)	
8.45pm	15. Highways & Road Safety	
	15.1 Update on RSC	CLlr Jennings

9.00pm **16. Severnvaile Flooding Defence Group** **Mr Barry Turner**
16.1 To receive an update on SFDG (paper 23)

17. Review of actions (not previously covered) **All**

9.05pm **18. Consultations and Correspondence**

18.1 To decide whether to apply for the WECA pollinator fund

<https://www.westofengland-ca.gov.uk/what-we-do/environment/bee-and-pollinator-capital/community-pollinator-fund/#:~:text=The%20%20A31m%20Pollinator%20Fund%20builds%20on%20from%20the,pollinator%20habitats%20across%20the%20West%20of%20England%20region.>

9.10pm **19. Any minor matters (not requiring a decision) or items for the next agenda**

9.15pm **20. Close of meeting of the Full Council**

Reopen a new meeting to cover:

1. Memorial Hall

a) Update on Memorial Hall

b) To receive minutes from Memorial Hall meeting (paper 24)

c) To receive minutes from the AGM of the Memorial Hall (paper 25)

Close of meeting

Next meeting 16/05/2023

Attachments:

Paper 1	OPC draft minutes 03.01.2023
Paper 2	Matters Arising
Paper 3	Chairs Report
Paper 4	Dave Jones SGC/ Oldbury report
Paper 5	Glynn Poole/ Fun Run
Paper 6	Update on Funeral Bier
Paper 7	Village Agent steering group
Paper 8	2023 Meetings timetable
Paper 9	Payments/ payments for approval
Paper 10	Receipts
Paper 11	Agenda and minutes timeframe
Paper 12	Thornbury Citizens Advice
Paper 13	Thornbury Citizens Advice
Paper 14	Thornbury Citizens Advice
Paper 15	Governance and Management Review

Paper 16	Standing Orders
Paper 17	Code of Conduct
Paper 18	F&GP draft minutes
Paper 19	Planning paper
Paper 20	FPC draft minutes
Paper 21	PFC draft minutes
Paper 22	PFC Terms of Hire
Paper 23	SFDG Report
Paper 24	Memorial Hall minutes
Paper 25	Memorial Hall AGM 2023 minutes