Oldbury on Severn
Parish Council

Clerk/RFO: Mrs Sarah Bodmer
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NOTICE OF AN ORDINARY MEETING OF PLAYING FIELDS COMMITTEE

I hereby give notice that an Ordinary Committee Meeting will be held on
Tuesday 8h August 2023 at 7.00pm at The Pavilion, Westmarsh Lane, Oldbury on Severn, BS35 1QD

Clerk to Oldbury on Severn Parish Council, Sarah Bodmer

Agenda

1. To accept apologies for absence

2. To receive declarations of interest on items in the agenda

3. Approval of minutes of the previous meeting held on 04/04/2023 (paper 1)

4. Public Forum

5. Chairman's Report
5.1. Actions arising from previous meeting on 4th April 2023- see each appropriate agenda item in bold below

6. To receive an update from the Chairman on the building projects planned for the pavilion

7. Children's play area and equipment update:
7.1 Items required for the park; verbal progress report from Cllr Laura Day and Cllr Ian Knapp
7.2 To receive information on the play park safety inspection
7.3**. Review actions – CF, LD, VB, IK**

8. Financial summary (paper 2)

9. Fire Safety in the pavilion (papers 3, 4 and 5 for reference)
9.1**. Review actions – LD, LR, IK**

10. Agreement on rental rates for hire
10.1. **Review actions - SB**

11. Football field update

12. Grass cutting update

13. Cricket Club update

14. Fixed assets list

15. PFC risk reduction checklist

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16. Busy Bees update
16.1. **Review Actions – LR, IK**

17. Update on noticeboard

18. Pavilion heating

19. Car Parking at the Pavilion

20. Urgent items to be considered at the Chairman's discretion

21. A.O.B not requiring a decision
21.1.. **Review Actions - IK, LD, Clerk to pick up action from previous clerk**

22. Close of meeting

Next meeting date: 17th October 2023 – 7.30pm

Additional papers:

Paper 1: Minutes 04/04/2023

Paper 2: Financial Summary

Paper 3: Example Fire Check List from Memorial Hall

Paper 4: Example Fire Risk Assessment

Paper 5: Example Fire Safety sheet for display