Oldbury on Severn
Parish Council

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Minutes of the Meeting of the Council held in a hybrid format on Tuesday 5th July 2022 at The Memorial Hall, Camp Rd, Oldbury-on-Severn, Bristol BS35 1PR at 7.00pm

Present: Chairman Cllr Keith Sullivan, Vice Chairman Dylan Griffiths, Cllr Matthew Riddle, Cllr Sheila Bedford, Cllr Laura Day, Cllr John Cornock, Cllr Chris Jennings and Parishioners Malcolm Lynden and Alyson Harris (AH only present during the Public Forum.)

Note: As no attendees came via video link it was decided to cease Zoom from 7.25pm.

Clerk: Victoria Bailey

KS began the meeting by thanking MR and the Jubilee Committee for all their hard work in creating a fantastic Jubilee Celebration in the Parish.

1. To receive apologies for absence

None received

2. To receive agenda declarations of interest and dispensation requests

None received

3 To approve minutes of the previous Full Council meeting held on 03/05/2022

Proposed MR, seconded CJ; all in favour

4. Public Forum

Alyson Harris voiced her concern over the erosion of the bank outside Camp House. AH has completed a report to SGC (who own the bank) and will inform Oldbury Parish Council via the Clerk of their reply. DG stated that only half of the bank is a Scheduled Ancient Moment and not the half by the road as shown on a map on the Historic England website. SRB recollected from her time as a Councillor at Northavon District Council that the Ancient Monument reached to the edge of the road. DG looked at a 1999 satellite map and could not see erosion. AH suggested netting the bank or stopping cars parking outside of the hall as this seems to push tractor wheels closer to the bank. Discussion on width of vehicles; they are likely to be legally using the road so restriction would not be useful

Action
AH to send VB SGC's response to her form regarding bank erosion. If the response is not helpful VB will contact Historic England for advice.

AH thanked the Parish Council for their time and left the meeting.

5. Chair's Report

KS provided a brief verbal update and will circulate a report once his computer is working

6. Parish Council Administration

6.1 Letter to Cllr John Cornock

It was decided it was not appropriate to discuss the letter; DG proposed it was removed from the Agenda; seconded SRB. Majority voted for its removal.

6.2 The 1937 Coronation bench, situated on The Pound, is in need of repair. Decide on action

It was decided to repair rather than replace the bench due to its historical importance to the village.

Action
VB to obtain three quotes from carpenters to repair the bench

6.3 To decide if a Councillor would like to attend a free online seminar on Electric Vehicle Charging points (delivered by SGC) on 18/07/2022 from 12.30pm – 1.30pm

CJ offered to attend

6.4 KS to explain his concerns over local educational underachievement. Discuss whether OPC can help SGC's schools

Councillors discussed local funding and educational standards in South Gloucestershire. MR advised writing to Luke Hall MP; ML will support Oldbury on Severn C of E Primary School through the SSG when possible. MR advised that Olveston and Oldbury schools may merge leadership teams which will help cut spending.

KS would like this as a standing item on the agenda.

Action
MR and DG to provide statistics on local educational attainment for September's meeting

7**. Finance** *(suggest items 7.6 and 7.7 are held at the end of the meeting)*
7.1 To approve the budget statement
Proposed DG seconded MR; all in favour

7.2 To approve receipts totalling £9,844.83
Proposed DG seconded MR; all in favour

7.3 To approve payments totalling £8,643.94
Proposed DG seconded MR; all in favour

7.4 To approve paying approximately £347 to balance the deficit in the PFC E-on electricity account
VB advised that E-on had notified her that day that the account is now £717 in deficit and that the contract with E-on expires in November 2023. The direct debit is currently set at £38 per month. Councillors advised raising the monthly direct debit to more accurately reflect energy usage and to pay the £717 deficit.

Action
VB to provide OPC with a new and more appropriate amount per month to set as the E-on direct debit for Councils approval

ML left the meeting

7.5 Update on the Busy Bee's rent review
VB advised that she had a meeting with Chris Fairhead, the Vice Chairman of the PFC, and they are working on figures to present to the PFC and Full Council

7.6 To review and adopt the new Risk and Governance Review
Proposed DG; seconded SRB. All in favour of adopting the Risk and Governance Review.

7.7 KS's Financial Review email

KS read through his email to Councillors; MR suggested forming a new committee called 'Finance and General Purposes' which will also encompass the Communications Committee and Strategic Plan under one FGP committee.
MR proposed forming the 'Finance and General Purposes Committee' and was seconded by CJ. A vote was held on forming the FGP committee with Cllr Sheila Bedford as Chairman; MR also proposed that only Councillors sit on the committee; this was agreed by the majority present; voting 'yes' were MR,SRB, DG,CJ, JC,LD and 'against' was KS.
KS voiced concern over forming a committee and losing two others so quickly; MR and SRB suggested letting FGP run up until January 2023 and review if it is working from then.

8. Planning applications
8.1 To note planning applications
No comments made
Oldbury Parish Council reserves the right to decide on a response to a planning application and submit that response should it appear after the publication of this Agenda. The most up to date list of planning applications are found on https://beta.southglos.gov.uk/search-planning-applications/

All recently received planning applications were resolved to be submitted as 'no comment.'

9. To note SGC Decision notices & other planning matters received
No comments made

Reference	Location/ address	Details of application	OPC response	SGC Decision
P22/00859/HH	Corner House Farm Shepperdine Road Oldbury On Severn South Gloucestershire BS35 1RJ	Erection of a two storey rear and side extension and single storey conservatory to form additional living accommodation.	No comment	Withdrawn
P22/02385/HH	The Willows Chapel Road Oldbury On Severn South Gloucestershire BS35 1PL	Conversion of existing garage into additional living accommodation and erection of carport.	No comment	Approve with Conditions

11 Flooding & Planning Committee

11.1 To note the draft minutes of meeting held on 18/05/2022

Minutes noted; no comment

12. Neighbourhood Development Plan committee
12.1 To receive committee report

No comment

13. New Nuclear Build Committee

13.1 To receive Site Stakeholder Group report

ML had briefed MR so MR spoke on ML's behalf; there had been a positive NDA meeting and we should know about the bid by the end of the year. SSG is working well. At the Oldbury site they are removing electrical support to the turbine hall and a building which joins the site to the National; Grid. Nuclear testing is also being carried out at present in the ponds.

13.2 To note the draft minutes of NNB meeting held on 08/06/2022

Minutes noted

14 Communications committee

14.1 To note the draft minutes of the Communications committee meeting held on 13/06/2022

SRB advised the minutes were as circulated; minutes noted

14.2 To approve minor change to Communications Committee Constitution

KS debated the use of the word 'Working Group' and 'Sub Committee' as these contradict our Standing Orders. SRB felt there was no point in discussing this item any further as the Communications Committee would be absorbed into the FGP.

15 Playing Fields committee

15.1 To note minutes of meeting held 21/06/2022
Minutes noted

16. Highways & Road Safety

16.1 No minutes; verbal update from Cllr Chris Jennings

CJ updated all that the RSC hadn't met due to lack of attendees. CJ has placed an order with Paul Watkins for the village gates and has identified where posts need to be in Kington.

Rob Wilshire is dealing with the Highways Investigation Scheme request from residents on Sweetwater Lane.

17. Memorial Hall

17.1 Update on Memorial Hall

MR reported on how successful the QPJ events had been. The issue now is the £100,000 of modifications to the building including making it more accessible and to extend the back of the hall. The Memorial Hall would like Oldbury on Severn Parish Council to formally agree that OPC will apply for the Lottery grant on behalf of the Memorial Hall as the Parish Council own the property.

SRB proposed this motion; seconded LD; all in favour.

17.2 The Memorial Hall would like to extend the rear of the building; CJ to explain in detail. Approval for OPC to pay for required licenses

All in favour; discussion on the front of Memorial Hall being locally listed; this will be noted within the application.

18. Strategic Plan

18.1 No recent meeting; verbal update from Cllr Chris Jennings. MR said that it will aid the Strategic Plan to join the new FGP; this was met with general agreement.

No update; it was decided there was not enough to discuss. VB reported that a recently planted oak tree had died; MR had investigated this and found a shoot; MR is watering the tree.

19. Severnvale Flooding Defence Group

19.1 Update on SFDG

Noted without comment

20. Review of actions (not previously covered)

Nothing raised by Councillors

21. Consultations and Correspondence

None received

22. Any minor matters (not requiring a decision) or items for the next agenda

VB received the Tree Survey that day; will circulate to Councillors. One tree; in section T9, was advised to be removed due to Ash Dieback

Action
VB to obtain three quotes for the removal of T9 and accept the cheapest quote

23. Close of meeting

Next meeting Tuesday 6th September 2022