Oldbury on Severn Parish Council

Clerk/RFO: Mrs Sarah Bodmer
Tele No: 07394376121
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

Minutes of the Full Council Meeting
held at 7.30 pm on 2 July 2024
at The Pavilion, Westmarsh Lane,
Oldbury-on-Severn, BS35 1QD

Present

Chairman Sheila Bedford (SRB), Cllr Ian Knapp (IK), Cllr David Heape (DH), Cllr Laura Day (LD), Cllr Kevin Evans (KE), Cllr Chris Jennings (CJ)

Clerk Sarah Bodmer (SB)

19.30 Commencement of Full Council Meeting

1.Apologies for absence

Apologies were received from Cllr K Warrender (KW) & Cllr M Riddle (MR)

2. To receive agenda declarations of interest and dispensation requests

Cllr C Jennings (CJ) Chair of Oldbury on Severn War Memorial Hall which is a charity and the PC are the Trustee & nuclear restoration authority

3. To approve Minutes of the previous Council meeting held on 3 June 2024

Council approved the minutes which were duly signed

4. Correspondence

There was no correspondence

5.Matters arising from the previous Minutes not included in this agenda

DRAFT

Clerk/RFO: Mrs Sarah Bodmer
Tele No: 07394376121
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

Update on letter to Wessex Water – This has not been completed and will be to be carried forward to next meeting in August.

6. Public Forum

Mr Oliver Ward the applicant for Planning Application ref P24/01502/PNHA spoke to the PC for an extension to 'Stoneford', the bungalow on Camp road

7.Urgent Business

Caravans parked in the layby on the Power Station Road

Concerns were raised as it appears that further caravans have arrived and parked on the road leading to the Power Station. There is currently one remaining as well as a caravan that has been parked there for some time. The council is concerned that a precedent could be created if the situation is not addresses. There are no facilities for the disposal of human waste and the council is concerned that this could become a health hazard.

Proposal Cllr CJ the PC to send a letter to SGC Enforcement team to request the vehicle is moved on from this location. PC request to SGC Enforcement to understand SGC stance on this issue. **ACTION Clerk to prepare a letter to SGC Enforcement**

Quotations for the Fire Alarms at the Pavilion

Council has received 3 separate fire alarm quotations for review for the work to be completed at the Pavilion. One quote is considerably cheaper that the other two however the company is known to the Council who are minded to peruse this quotation. The council would like the quote checked to ensure that it covers all requirements. **ACTION Clerk to contact this provider to confirm a like for like comparison of costs.** It was agreed that this matter would be reviewed at the meeting on 9 July 2024,

DRAFT

Oldbury on Severn Parish Council

Clerk/RFO: Mrs Sarah Bodmer
Tele No: 07394376121
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

8.0 Finance and Procedures

The Council approved the bank reconciliation and budget analysis for the period ending 30 June 2024
The Council approval of the June 2024 payments
The Council approval of the June 2024 receipts
The Council signed off the bank reconciliation for period 1 June 2024 to 30 June 2024
The Council had previously received a paper for consideration regarding changing the dealing with PAYE. As Cllr KE needs to discuss the matter with Paul Day the matter was deferred to the August meeting.
ACTION Cllr KE to make telephone contact with Mr P Day.

The Council discussed the Register of Interest requirements and guidance provided to the Clerk by SGC Monitoring Officer Simon Banks **ACTION Clerk to ask Simon Banks to provide further guidance via email as to the recommendation and guidance on completing the Councillor ROI form to be shared with all Councillors.**

Timing of Agenda, minutes and papers
Proposal from Cllr KE and Seconded by Cllr LD. **The monthly cut off dates** for the Clerk to produce reports should be the 25th of each month to allow the Finance reports to be circulated with adequate time for review by the Councillors

Budget Analysis – Cashbook style presentation favoured by Councillors **ACTION Clerk to populate finance data for first 3 months of financial year and share with Finance Cllr KE for review.**

Pavilion running costs –

DRAFT

Clerk/RFO: Mrs Sarah Bodmer
Tele No: 07394376121
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

An analysis of the cost to run the pavilion has not been carried out This will be reviewed at the next meeting – to be carried forward to August meeting.

9.0. Planning

The Council received a list of applications, approvals & rejections. – A concern has been raised regarding the bungalow , Stoneford on Camp Road. An Extraordinary meeting has been arranged for 9 July 2024 at 7.30pm

Report on the Village Plan – to be carried forward to the next meeting

10.0. Playing Fields Report

Update from Cllr IK kitchen refurbishment plans and issue discussed of possibility of adding a disabled toilet to the Pavilion – further update to be provided at the August meeting.

11.0. Road Safety Report

Road Safety Committee Report – Cllr C Jennings

The following paper was presented by Cllr Jennings and accepted without comments.

The VAS is in Kington looking towards Cowhill, although it is the National speed limit (60mph) through the hamlet, the VAS has had an effect in slowing vehicles down, which is positive. Interestingly the number of people travelling over 30mph is approx 22% less that the last time we did the checks!

The VAS will be moved to look up Mumblies Hill in the near future.

While taking the readings two cars were travelling from the Cowhill direction and both turned right to go up Mumblies Hill, the first car went around the grass triangle as it should, the second turned right before the

DRAFT

Clerk/RFO: Mrs Sarah Bodmer
Tele No: 07394376121
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

grass triangle and almost hit the car doing the correct procedure. It was suggest no entry signs should be erected to prevent this happening in the future. ACTION Cllr C.J.to contact SGC regarding the junction and putting up no entry signs.

Update on study around suitability of white gates to be carried forward to the next meeting

Subsequently to the meeting Cllr MR has confirmed he has already contacted SGC highways and suggested that white arrows are painted in the road. Response awaited before any further action to be taken.

12.0. Communications Report – AGAR documents have been added to notice boards.

13.0. New Nuclear Build – no new information to report this month.

14.0 General Purposes

Cricket club Utility payments It was previously agreed that the cricket club would be billed quarterly with effect from the new financial year and that meter readings must be taken at the appropriate meeting. Unfortunately only one meter, located inside the Pavilion was read and noted by the Clerk. The other 3 meters located outside the Pavilion were not accessible to obtain meter readings.

ACTION Cllr IK to obtain the remaining meter readings and pass to Clerk as a priority as the Cricket club cannot be invoiced without this information.

Grass Cutting

The arrangements regarding the grass cutting do not appear to have been followed. Also it is time to cut the meadow grass.

ACTION Cllr SRB to speak with Toby Summerfield Cricket Club Chair

DRAFT

Clerk/RFO: Mrs Sarah Bodmer
Tele No: 07394376121
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

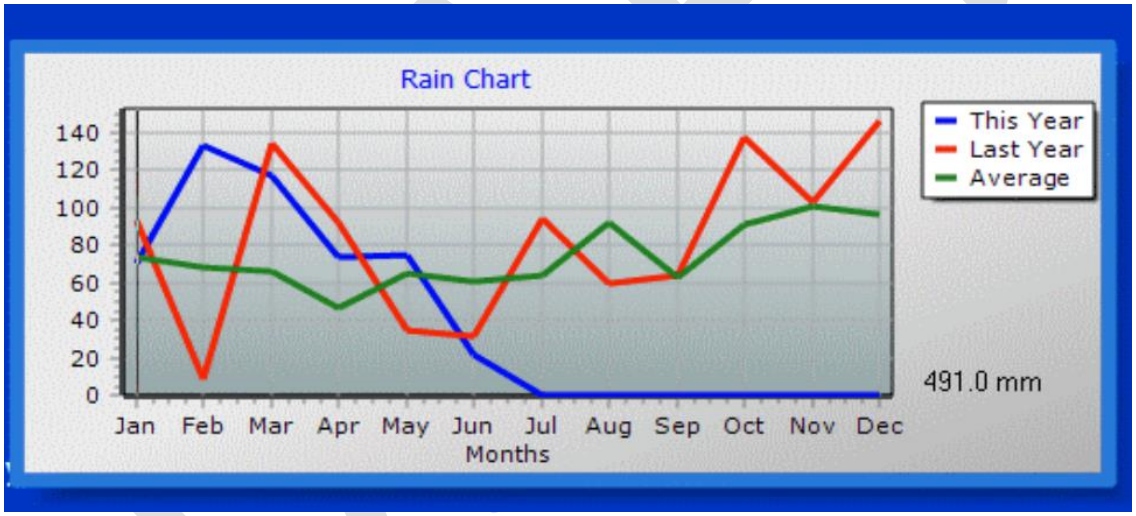
Council to consider the Busy Bees rent review – to be deferred to next meeting

Westend Road dog bin

It was agreed that the bin would remain in the vicinity of Westend, Camp Road and Ham Lane. The actual position of the bin is to be decided between Cllr's SRB, KE and DH. South Gloucester Street Care to be informed of its new location

15.0 Drainage – Report circulated to Councillors but not discussed at the meeting as Cllr MR was not in attendance

Drainage Report Oldbury-on -evern Parish Council July 2024



Rainfall for June 2024 was below average (see above) in line with last year's amount.

Oldbury Pumping Station Update

One of the three pumps at the station have been removed for repair. Unfortunately, this pump is still yet to be re-installed. Avonmouth Engineering have 70% rebuilt the pump but are still chasing the manufacturers of the main cutlass bearing, which is having to be specially made. This is being pursued on a regular basis.

Oldbury on Severn Parish Council

Clerk/RFO: Mrs Sarah Bodmer
Tele No: 07394376121
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

The Gloucestershire Severn Estuary Stakeholders (GlosSES) group

The Parish Council is a member of GlosSES, a partnership of water body authorities and organisations, including other Parish Councils along the River Severn. Barry Turner (a member for the Parish Drainage Working Group) attends on behalf of the Parish and I attend as a Member of the LSIDB. It is a very useful organisation as the meetings include participation of the Environment Agency and the Lead Local Flood Authorities.

It is currently seeking funds so that is can function as a group (please see Appendix A – the grant application to the Gloucestershire Agricultural House Foundation to give an idea of group's aims, work and membership) Appendix attached below.

Recommendation: The Parish Council to make a grant of £50 to GlosSES for this current year.

Cllr Matthew Riddle, June 2024

Appendix A

Gloucestershire Agricultural House Foundation

Application for Funds

Date	22/05/23
Legal identity	Farming and Wildlife Advisory Group South West Ltd
Charity Registration number *(If Limited Company, Plc or charity please enter registration number)*	1146071
VAT Number (if applicable)	127 629 304

DRAFT

Oldbury on Severn Parish Council

Clerk/RFO: Mrs Sarah Bodmer
Tele No: 07394376121
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

Trading Name(s)	Farming and Wildlife Advisory Group SouthWest Ltd
Address	Unit 11 Trull Farm Buildings Trull Tetbury Gloucestershire GL8 8SQ
Registered address ***(if applicable)***	Hawkridge House Summerfield Way Chelston Business Park Wellington Somerset TA21 9JE
Contact name/s	Sarah Wells (Secretary) hosted by FWAG SW Roger Godwin (Chair)
Telephone numbers ***(General and specific one for the main contact)***	FWAG SW Main office tel: 01823 660684 Sarah Wells mobile 07769203068
Business email addresses ***(General and the main contact)***	info@fwagsw.org.uk sarah.wells@fwagsw.org.uk
Website addresses	www.fwagsw.org.uk

16.0 Emergency Planning– no report

Oldbury on Severn Parish Council

Clerk/RFO: Mrs Sarah Bodmer
Tele No: 07394376121
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

17.0 Village Agent- A Note from your Village Agent
Information added to the website for Parishioners

If someone has called you and you think they are trying to trick you into handing over money, personal details or transferring money to keep it safe, STOP and call 159. This is a safe secure way to contact your bank and speak directly to them. Phoning this number rather than the one on the back of your card clears the line and stops the fraudster impersonating your bank.

18.0 Memorial Hall update - Cllr C Jennings

The Hall continues to be well used. The memorial stone has been removed for repainting etc and will be replaced on the wall when the building has been painted. We are getting quotes for replacing the flooring and reviewing how we can make the Hall more efficient in terms of heat retention in conjunction with improving the plaster.

19.0 Site Stakeholder Group (SSG) no new information to report

20.0 Parish Property Report - no new information to report this month.

21.0 D Day Exhibition Accounts – Cllr MR

Report circulated to Councillors not discussed as Cllr MR did not attend the meeting

DRAFT

Oldbury on Severn Parish Council

Clerk/RFO: Mrs Sarah Bodmer
Tele No: 07394376121
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

22.0 Oldbury during the War Report – Cllr MR

'Oldbury During The War' Exhibition 1939-45

This was held on Saturday 8th June to mark the eightieth year of D-Day on June 6th. A good number of local people visited the exhibition throughout the day from 10 am to 4 pm. The themes were the general life of the parish during the war, the evacuees that stayed in the parish and the war history of several service men and women who left the parish to serve in the armed forces. Visitors to the exhibition could hear the music of the day and taste some war time recipes. Thank you to the Memorial Hall for hosting the events and all those who helped in anyway in making it a very successful event. A lot of the texts used in the exhibition will be published in 4Ward over the coming months.

The event made a surplus of £68.32

Summary of Surpluses

Jubilee 2022 371.24
Coronation 2023 458.48
D-Day 2024 68.32
Total 898.04

Recommendations

1. To note the new surpluses
2. To use the surpluses to fund a new commemorative seat on The Pound

23.0 Any minor matters not requiring a decision or items for the next agenda

Confirm date of next meeting – Monday 5 August 2024

Meeting Closed at 9.45pm

DRAFT

Oldbury on Severn Parish Council

Clerk/RFO: Mrs Sarah Bodmer
Tele No: 07394376121
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

DRAFT