Oldbury on Severn
Parish Council

Clerk/RFO: Mrs Sarah Bodmer
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Minutes of the Annual General meeting held at 7.30pm on Tuesday 7 May 2024 at The Memorial Hall, Camp Road, Oldbury on Severn, Bristol, BS35 1PR

Present

Cllrs Sheila Bedford (SB), Laura Day (LD), Kevin Evans(KE), David Heape (DH), Chris Jennings(CJ), Ian Knapp (IK) and Matthew Riddle (MR)

1.To receive apologies for absence

Cllr Kate Warrender and Sarah Bodmer(Clerk). Cllr MR agreed to take the minutes.

2. To receive agenda declarations of interest and dispensation requests

None received

3. Council to elect the Chair

Shiela Bedford was proposed by Cllr KE and seconded by Cllr DH. Elected

4. Council to elect the Vice Chair

Matthew Riddle was proposed by Cllr CJ and seconded by Cllr KE. Elected

5. Council to approve Standing Orders

This was deferred to allow them to be reviewed.

ACTION Cllrs MR and SB to review

6.Council to Approve Code of Conduct

This proposed by Matthew Riddle and seconded by David Heape. Approved.

7.Council to review Financial Regulations

This was deferred.

ACTION Cllrs KE, SB, MR and The Clerk to review

8. Council to agree the Risk Register

This was deferred for all Cllrs to look at and review

ACTION All Cllrs to review

9.Annual Report

Cllr Sheila Bedford presented her report of the Council's activities over the last year.

10.Finance – Year end 31/3/24 budget versus actual spend analysis Cllr Kevin Evans reported that the Council is good shape financially, spending is under control and the annual return signed off. There was a question on the accounts regarding the Pavilion. This would be investigated.

ACTION: Cllr KE to investigate

11.AGAR Return

This was reviewed and approved, proposed by Kevin Evans and seconded by Chris Jennings

The Clerk and Cllr Kevin Evans were thanked for their work on the finances.

Minutes of the OPC Full Council Meeting

Tuesday 7 May 2024

Present

Cllrs Sheila Bedford (SB), Laura Day(LD), Kevin Evans(KE), David Heape (DH), Chris Jennings(CJ), Ian Knapp (IK) and Matthew Riddle (MR)

1.To receive apologies for absence

Cllr Kate Warrender and Sarah Bodmer(Clerk). Cllr MR agreed to take the minutes.

2. To receive agenda declarations of interest and dispensation requests

None received

3. To approve Minutes of the previous Council meeting held on 8 April 2024

Cllr CJ clarified that there was £520 left in the Tommy Fund.

The Minutes were approved.

4.Matters arising from the previous Minutes not included in this agenda

4a Update on Letter to Wessex Water

An update on this issue will be provided at the next meeting.

ACTION: Cllr DH to provide an update

5. Public Forum

No members of the public were present

6.Urgent Business

None

7.0 Finance and Procedures

7a. Council received and approved the bank reconciliation for the period

ending 31

March 2024

7b. Council received and approved the April 2024 payments

7c. Council received and approved the April 2024 receipts

8.0. Planning

8a. Planning

No report was received.

8b. List of applications, approvals & rejections

There was query about development in Oldbury Lane and Stock Hill.

ACTION: Cllr MR to provide an update

8c. Report on the Village Plan

This was deferred to the next meeting.

ACTION: Cllr KW to prepare a report

9.0. Playing Fields Report

The report was noted.

10.0. Road Safety Report

The report was noted.

11.Communications Report

No report was received.

12.0. New Nuclear Build

No report. Cllr MR stated that the New Nuclear Working Group met with officers from Great British Nuclear the week before to discuss their proposed purchase of the Horizon land in June.

13.0 General Purposes

No report was received

14.0. Drainage

The report was noted

15.0 Emergency Planning

Cllr DH confirmed that there was nothing to report.

16.0 Village Agent

Cllr CJ reported that the next meeting is at Rockhampton.

17.0 Memorial Hall update

Cllr CJ gave an update.

It was proposed by Cllr EK and seconded by Cllr LD that the plaque from the Methodist Chapel would be re-lettered and mounted on the exterior wall. This

would be funded by the £520 left in Tommy Fund and the Parish Council would make up the difference.

18.0 Oldbury Power Station Site Stakeholder Group (SSG)

Cllrs CJ and MR had recently had a meeting with the new Station Site Manager. A planned outage of the lights will take place to allow for decommissioning work sometime over the Summer with the station in darkness for up to two days.

19.0 Parish Property Report

No report received.

Cllr MR confirmed that Gloucestershire County Records did hold a letter by the Lord of the Manor of Thornbury and Oldbury that a pond was given to the Oldbury Parish Council in the 1950s.

ACTION: Cllr MR to get a copy of the letter

20.0 D-Day Committee Report

It was agreed that the money raised during the Jubilee and Coronation Celebration is used to fund the D-Day Exhibition and a new seat on The Pound.

21.0Any minor matters not requiring a decision or items for the next agenda

a. It was discussed whether the Council should pay for its PAYE service. A quote had been obtained. Cllr KE proposed, and Cllr MR seconded that the Council should pay for the service. The decision was deferred until a discussion had taken place with Mr Day.

b. A discussion took place regarding current issues at The Pavilion. Cllrs SB, MR and IK would meet and a paper produced outlining of actions already taken and proposed actions to take and present it to a meeting of the Council.

Confirm date of next meeting

Monday 3 June 7.00 pm

The meeting closed at 8.45 pm