Oldbury on Severn
Parish Council

Clerk/RFO: Mrs Victoria Bailey
88 Badger Road
Thornbury
South Gloucestershire
BS35 1AD
Tel. 07922807405
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

Minutes of the Meeting of the Council held on
Tuesday 6th July 2021 at The Memorial Hall, Camp Rd, Oldbury-on-Severn, Bristol BS35 1PR and via Zoom at 7pm

Present at The Memorial Hall: Vice Chair Cllr Dylan Griffiths, Cllr John Cornock, Cllr Sheila Bedford, Cllr Matthew Riddle, Martin Hopkins, Rob Barker, Robin Irish and Melinda Evans
Present on Zoom: Mrs Barker
Clerk: Victoria Bailey

1. To receive apologies for absence

Apologies received from Cllr Keith Sullivan and Mr Barry Turner
Absent without apologies was Malcolm Lynden

2. To receive Agenda declarations of interest and dispensation requests

MR declared an interest in Planning Application P21/04437/PNRG as applicant is a friend

CJ declared an interest in Planning Application P21/04515/F as applicant is a friend

3. To approve minutes of last council meeting

CJ proposed; SRB seconded. Minutes approved

4. Public Forum

Martin Hopkins and Melinda Evans wished to discuss traffic management in Kington. Mel provided background information; there are 70- 75 houses in Kington; around 180 residents and they were in discussion with MR regarding traffic management.

Mel has consulted within the community in Kington and has an email and WhatsApp group for the purpose of solving the issues in the hamlet due to vehicles. Mel provided the following information on the need for traffic measures:

- The majority of residents who have engaged in communications support of some sort of traffic measures, whether speed restrictions, signage or calming
- Contrasting hazards: long stretches where speeds can be up to 40mph (Mumbleys Lane outside Kyneton House, and Kington Lane between Beech Farm and Mundy's fields), blind

corners on Kington Lane near St Arildas Cottage and approaching junction of Kington/Mumbley's Lane from Thornbury (site of recent crash into residential property)
- Elevated section along Kington Lane
- Deer
- National cycle route
- Junction of Mumbley's and Kington Lanes – turning traffic do not keep left
- Kington is one of the only villages with no traffic measures; and,
- Potential for house building all around Kington

Robin Irish reported that he owns an equestrian facility and faced many issues with inconsiderate drivers including a dangerous incident of being pinned down while on horseback

DG asked Mel and Martin what they hoped to achieve and Mel answered the following;

1. **Village signage** – "Welcome to Kington: please drive carefully". Matthew Riddle has established where these can go, as listed above. Could this be funded by Oldbury Parish Council?
2. **Signs warning** of Cyclists/ Horse Riders, Pedestrians and deer.
3. **Speed reduction measures** on Stock Hill/ Mumbleys/ Kington Lane / Kington Road various points. This will need funding and assessment to do properly. We could say this is aspirational.
4. **Permanent speed restrictions and signs 20/30 mph**. Roads previously assessed by South Gloucestershire Council (SGC) as unsuitable but this is pending a speed survey. Hence the final say on this is yet to be clarified

MR reported that SGC have looked at reducing the speed limit and have agreed to put up four signs saying 'Kington Welcomes Careful Drivers.'
CJ would like to install as VAS in Kington. CJ asked Mel and Martin to join the Road Safety Committee (RSC.) CJ said he would also like a 'speed trap' in Kington.
MR said a problem which arises when trying to achieve traffic calming measures is that a matrix has been created which looks at priority areas and that speed limits given to Kington have not been reviewed for 20 years.

Action
MR to send the matrix to Mel and Martin

DG thanked the residents of Kington who then left the meeting. DG invited Rob Barker who attended to discuss his planning application P21/04676/F Old Stores, Chapel Road, Oldbury on Severn. DG said it is the aim of Oldbury Parish Council do make sure that it does the right thing for the area. CJ referred to the Strategic Plan which looks at issues involving sustainability such as car parking, no oil generated heating, air source heat pumps to reduce the carbon footprint. Rob informed all that the house applied for will haver air source heating, a well on site which will be used for part of the houses internal water supply and solar panels. DG stated an application (now expired) had been made in 2012 and that there is a lot of waste at the back of the site. Rob said this was not

included in the residential planning application but he plans to address this; he had samples taken of the soil/ rubble and nothing concerning was found just sub soil and tarmac. Japanese knotweed has been found and Rob reported it is halfway through treatment and will be entirely removed. Rob plans to level up the ground around the house and plant a mixture of fruit trees and wildflower meadow and for some parts to become a grassed area. JC enquired over the height of the house taking into consideration the flood plain; Rob answered that the new property will be half a metre taller. The new house will cover the existing footprint but will be set back further from the road. Rob sought advice to make the property sit well alongside neighbouring house to fit the street scene/ local designs. Rob thanked the village for the friendly welcome he'd received and DG said it was appreciated Rob had signposted residents to the new house design in the local shop. Rob then left the meeting.

5. Chair's Report

As Chairman Cllr Keith Sullivan is in hospital no report was received

6. Parish Council Administration

6.1 NS&I account; change of Clerk's details, removal of Matthew Clothier; all Cllr's to agree to sign letter to NS&I requesting these changes

All Councillors agreed to sign NS&I form

Action
VB to circulate hard copy of form for Cllrs to complete

6.2 To agree arrangements for Council and Committee Meetings for the rest of the year in light of coronavirus restrictions

It was decided that Full Council meetings will be held in person but that the Chairs of other Committees will decide whether to meet in person or via Zoom (depending on government guidance)

6.3 To discuss Queen's Platinum Jubilee

MR and CJ agreed that The Memorial Hall will form part of the celebrations. CJ said that KS was hoping for a sub-committee to be formed consisting of representatives; MR will represent the Memorial Hall. MR explained that the plan was to have one representative from the school, Memorial Hall, The Anchor, Sailing Club and the PFC to form the sub-committee then plan events to celebrate and follow the schedule as sent (in papers)

Action
MR to contact all possible representatives and begin setting up the Jubilee Committee

6.4 To note that the South Gloucestershire Localism contract will expire for dog waste collections in September 2021; agree action going forward

VB explained she had been contacted by SGC as the three month contract was soon to expire; she spoke with DG as Vice Chair who agreed to extend the contract until this September in light of KS being in hospital. CJ noted that dog fouling/ bins overflowing is not such an issue since the lockdown ended which had seen a large increase in visitors to the area. DG suggested agreeing to 12 more months of collections however it was suggested by MR and SRB waiting until the September meeting as it may be possible (depending on the amount of dog waste in the bins) to drop one collection from the sailing track.

Action
CJ to look at bins on a Wednesday and a Sunday to check levels of waste to report to Full Council in September

7. Finance

7.1 To note budget statement

Noted without comment

7.2 To note receipts:

(noted without comment)

Code	**Date**	Bank	**Description**	**Supplier**	**Total**
Community Levy	30/04/21	OPC Current Account (Natwest)	CIL Receipt	South Gloucestershire Council	£985.67
Precept	30/04/21	OPC Current Account (Natwest)	Precept	South Gloucestershire Council	£8,378.50
Income from hire	04/05/2021	OPC Current Account (Natwest)	Room hire	Busy Bees Preschool	£283.33
Income from hire	06/05/21	OPC Current Account	Room hire	South Gloucestershire Council	£120.00

		(Natwest)		(elections)	
Grant award (ringfenced reserve)	10/05/2021	OPC Current Account (Natwest)	Grant for Severnvale Flood Defence Group	Oldbury Village Shop	£250.00

Total receipts: £10,017.23

7.3 To approve/note payments:
(Approved)

Code	Date	Bank	Description	Supplier	Total
PFC Maintenance & Cleaning	27/04/21	Current Account	Grass cutting	Complete Weed Control	£90.00
Maintenance	30/04/21	Current Account	Phone Line Rental	BT	£35.40
PFC Utilities & fuel	04/05/21	Current Account	Water supply	Water2business	£41.00
PFC Utilities & fuel	07/05/21	PFC Current Account	Electricity supply	N-Power	£38.00
Salaries	11/05/21	Current Account	Clerk's salary	Oldbury on Severn Parish Council	£544.88
Salaries	11/05/21	Current Account	Clerk's overtime	Oldbury on Severn Parish Council	£192.09
Home working allowance	11/05/21	Current Account	Clerk home working allowance	Oldbury on Severn Parish Council	£10.00
Training & Subscriptions	11/05/21	Current Account	Training	ALCA	£30.00
PFC Maintenance & Cleaning	11/05/21	Current Account	Cleaning	Elite Hygiene Services	£191.52
PFC Maintenance & Cleaning	11/05/21	Current Account	Grass cutting	Complete Weed Control	£90.00
Accounting & Audit	18/05/21	Current Account	Internal audit	Auditing Solutions	£540.00
Website & IT	18/05/21	Current Account	Zoom Pro account	Zoom Video Communications Inc	£14.39
Other Professional Services	18/05/21	Current Account	Localism contract	South Gloucestershire Council	£270.14
Salaries	20/05/21	Current Account	Clerk's salary	Oldbury on Severn Parish Council	£109.62
Salaries	20/05/21	Current Account	Severnvale Parish Clerking	Oldbury on Severn Parish Council	£67.86
Website & IT	20/05/21	Current Account	Web hosting	PF Web Design	£12.99
Maintenance	30/05/21	Current	Phone Line Rental	BT	

		Account			£35.40
PFC Maintenance & Cleaning	09/06/21	Current Account	Cleaning	Elite Hygiene Services	£227.46
PFC Maintenance & Cleaning	10/06/21	Current Account	Grass cutting	Complete Weed Control	£90.00
Home working allowance	11/06/21	Current Account	Clerk home working allowance	Oldbury on Severn Parish Council	£10.00
Salaries	11/06/21	Current Account	Clerk's salary	Oldbury on Severn Parish Council	£678.60
PFC Maintenance & Cleaning	23/06/21	Current Account	Grass cutting	Complete Weed Control	£90.00
Website & IT	23/06/21	Current Account	Zoom Pro account	Zoom Video Communications Inc	£14.39
				Total	**£3,423.74**

7.4 Cllr Chris Jennings would like to present ideas for the Memorial Hall floor rather than discuss funding for the floor

CJ explained that a funding application had been made to the Postcode Lottery which has been turned down.
CJ is in communication with the National Lottery over a grant application made. The Memorial Hall has money from the Covid19 support grant. CJ would like OPC to fund repair work to OPC should they not get the lottery fund. CJ said that the Memorial Hall has damp and is suffering from rot. CJ would like the support of OPC to improve the Memorial Hall.

7.5 To consider request to purchase second half of VAS to deploy on Kington Road/ Lane
CJ clarified it is not a second VAS; Alvston have two VAS and CJ would like to buy the half in the VAS shared with Alveston . The VAS could be used in Kington as an aide memoir to reducing speeding. CJ asked whether they were in support of the OPC purchasing . DG asked how much Alveston want from OPC to buy their half of the VAS and stated that if it was under £1000 OPC would likely support; however residents on The Naite were concerned about speeding so it would be better to put it there.

Action
CJ to investigate how much Alveston want; SRB recommended making them an offer

8. Planning applications

8.1 To note planning applications

Please could all Councillors inform themselves of plans on https://beta.southglos.gov.uk/search-planning-applications/ prior to the meeting

Reference	Location/ Address	Details of application	OPC Response
P21/03597/F	Wrenwood Barn Shepperdine Road Oldbury On Severn South Gloucestershire BS35 1RJ	Erection of a first floor side extension to form additional living accommodation.	No comment
P21/04437/PNRG	Naite Farm Oldbury Naite Oldbury On Severn South Gloucestershire BS35 1RU	Prior notification of a change of use from Agricultural Building to 1no. residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).	No comment
P21/04515/F	Churchill House Church Road Oldbury On Severn South Gloucestershire BS35 1QG	Erection of single storey side extensions to north and south elevations and erection of a first floor extension with balcony to form additional living accommodation. Alterations to roof to remove chimney stack.	No comment
L3/STOR/PT.6683	FOOTPATH OOS/7/10 AT THE WELLS, SHEPPERDINE ROAD, OLDBURY ON SEVERN *See paper 4 for further information)	Divert part of public footpath OOS 7 at The Wells has been made because the path runs through the residential garden of the property - The Wells, Shepperdine Road, Oldbury on Severn.	

Please note planning application P21/04676/F The Old Stores, Chapel Road, Oldbury On Severn South Gloucestershire BS35 1PL (Demolition of existing building. Erection of 1 no. dwelling with associated works) was discussed; the Councillors agreed this response: Support subject to environmental considerations and noting the Oldbury on Severn Strategic Plan

8.2 To note SGC Decision notices & other planning matters received

Reference	Location/ address	Details of application	OPC response	SGC Decison
P21/02645/F	Kyneton Park Lodge Sweetwater Lane Thornbury South Gloucestershire BS35 3JX	Change of use of land from agriculture to mixed agriculture and equestrian (retrospective) and erection of replacement stables	No comment	Approve with conditions

9. Flooding & Planning Committee

9.1 To note minutes of meeting held on 19th May 2021

No comments to make on the minutes. MR updated DG that SGC have agreed to attend one meeting of the OPC annually and that the agenda and minutes should still be sent to Scott Jones

10. Neighbourhood Development Plan committee

10.1 To receive committee report

NDP is now open for consultation. JC asked how many new houses were potentially being built; DG answered around 20 and that he hoped to see smaller houses (2 or three bedrooms) in the Paris

11. New Nuclear Build Committee

11.1 To receive Site Stakeholder Group report

Malcolm Lynden was not present however MR reported that the first hurdle in the Fusion Project had been passed

12 Communications committee

12.1 To note minutes of meeting held on 14th June 2021

SRB reported that the minutes were as read. There is a slight delay in the website due to making sure it is compliant with disability regulations but it ought to be live this Friday

13 Playing Fields committee

13.1 Update on PFC

SRB thanked VB for her work on PFC matters. SRB updated all on the meeting held on Thursday 1st July at The Pavilion where it was agreed that PFC would pay £8,500 towards the heating costs. PFC would also like two changes to the PFC constitution; DG agreed that the PFC constitution is ambiguous and constitutional updates establishes trust with between OPC and the PFC. SRB reported that the PFC would like the c constitutional changes of the removal of 6.3 and addition of a new 6.8 (or a new 6.7 to fill the space the removal of 6.3 leaves) agreed before SRB and VB's

meeting at Owzat House on Thursday 8th July 2021 where further changes to the constitution will be discussed. The two changes were proposed by SRB; seconded by DG; OPC was unanimously in support and were happy to accept the £8,500 contribution to the heating.
JC asked who fitted the gas tank; DG reported it was done correctly by Avanti Gas.

14. Highways & Road Safety

14.1 To note minutes of RSC meeting held on 11th May 2021

DG reported that certain routes in the Parish are becoming rat runs for Thornbury; CJ added that Sweetwater Lane was experiencing speeding; issues often arise when M5 is jammed. MR and CJ are in talks with Rob Wilshire over traffic issues. DG reported that over grown hedges can cause visibility issues; MR said that it is the land owners responsibility.

15. Strategic Plan

15.1 Update on Strategic Plan

CJ noted that he needed to update the Strategic Plan with Wessex Water's latest works. CJ has been liaising with FOAT (Forest of Avon Trust) who have offered trees which could be placed on the Sailing Track and a the Playing Fields. Discussion on tree planting along the rhine. CJ has spoken with Gerald Porter who has suggested areas around the Playing Fields. CJ reported FOAT will do everything, including donating the trees, but would require volunteers for planting and mulching.

Action
CJ to update Strategic Plan with Wessex Water
CJ to present tree planting ideas to PFC

16. Severnvale Flooding Defence Group

16.1 Report on SFDG Group

Barry Turners report had been received and it was noted that Berkeley and Rockhampton are both interested in joing the group.

15. Review of actions (not previously covered)

None

16. Consultations and Correspondence **All**

16.1 Correspondence

- Email regarding tree planting to Cllr Jennings and associated plans
  Noted

16.2 Consultations

- LNAP invitation for Councillors to consider when working on local plans

Action
CJ may attend LNAP

- Greener Spaces Strategy

Action
It was agreed CJ's work on the Strategic Plan linked in with this; CJ to look through this consultation in further detail

- 2023 Review of Parliamentary Constituencies Partner Guide

Action
MR to write a response relating to boundaries (OPC agreed that the boundaries should remain as they are at present) and he will circulate to Cllr's; if all are in agreement VB will submit his response to the consultation

Any minor matters (not requiring a decision) or items for the next agenda

Action
MR to circulate the current Cricket Club lease

18. Close of meeting

Next meeting **Tuesday 7th September 2021 at 7pm in The Memorial Hall**

Attachments:

Paper 1	Minutes of Full Council Meeting 4th May 2021
Paper 2, 2a, 2b	Queen's Platinum Jubilee
Paper 3	Budget Statement (as of 28th June 2021)

Paper 4, 4a, 4b	Diversion of footpath at The Wells
Paper 5	Flooding and Planning Committee Minutes 19th May 2021
Paper 6	Neighbourhood Development Plan
Paper 7	Communications Committee (14th June 2021)
Paper 8	RSC Minutes (11th May 2021)
Paper 9, 9a, 9b	Jack McCrickard email and attachments to Cllr Jennings
Paper 10	Greener Places Strategy
Paper 11	SFDG Report
Paper 12	LNAP invitation – webinar on opportunities for nature
Paper 13	2023 Review of Parliamentary Constituencies Partner Guide