Oldbury on Severn
Parish Council

Clerk/RFO: Mrs Victoria Bailey
88 Badger Road
Thornbury
South Gloucestershire
BS35 1AD
Tel. 07922807405
oldburyonsevernpc@gmail.com
www.oldburyonsevern.org.uk

**Minutes from the Meeting of the Council held on**
**Tuesday 23rd November 2021 at The Memorial Hall, Camp Rd,**
**Oldbury-on-Severn, Bristol BS35 1PR at 10.00am**

**Present:** Cllr Sheila Bedford, Cllr Chris Jennings, Cllr John Cornock

**Clerk:** Victoria Bailey

**1. To receive apologies for absence**

Apologies received from Cllr Keith Sullivan, Cllr Matthew Riddle, Cllr Dylan Griffiths, Barry Turner.

**2. To receive Agenda declarations of interest and dispensation requests**

None received

**3. To approve draft minutes of the last council meeting held on 7th September 2021** (paper 1)

Minutes approved; proposed SRB, seconded CJ

**4. Public Forum**

None present

**5. Chair's Report** (paper 2)

No comments made on Chair's report. CJ requested an extraordinary meeting in December (on Zoom) to review future council meetings and whether they are remote, in person or hybrid (a mix of physical attendees and non-voting remote attendees) before the January Full Council meeting in 2022. Agreed by SRB and JC. JC very concerned over the legality of remote meetings and keen to see a return to all meetings being in person.

**6. Parish Council Administration** **Clerk**

6.1 To discuss Queen's Platinum Jubilee

It was felt this was covered in previous meeting

6.2 To discuss Internal Auditors 2021 – 2022 Interim Report (paper 3)
6.3 To note first draft of 2022 – 2023 PFC budget (to presented to PFC on 18/11/2021) (paper 4)
6.4 To note first draft of the 2022- 2023 OPC budget (paper 5)

6.2, 6.3, 6.4 all approved by CJ, SRB and JC.

**7. Finance** **Clerk**
7.1 To note budget statement (paper 6)
7.2 To note receipts (paper 7)
7.3 To approve/note payments (paper 8)

7.1, 7.2, 7.3 all approved by CJ, SRB and JC

**8. Planning applications**
8.1 To note planning applications **Cllr Griffiths**

*Oldbury on Severn Parish Council reserves the right to decide on a response to a planning application and submit that response should it appear **after** the publication of this Agenda. The most up to date list of planning applications are found on [https://beta.southglos.gov.uk/search-planning-applications/](https://beta.southglos.gov.uk/search-planning-applications/)*

| Reference | Location/ Address | Details of application | OPC Response |
|---|---|---|---|
| P21/06759/RVC | Jobes Green Farm Shepperdine Road Oldbury On Severn South Gloucestershire BS35 1RL | Variation of condition 1 attached to permission PT17/4269/RVC (previously PT13/3656/RVC and PT09/5240/F) to allow the retention of the contractors compound for an additional 4 years (up to 27 November 2025). Retention and continued use of contractors compound including the stationing of single storey cabin accommodation, storage of plant, ancillary parking, security fencing and permeable hard standing (constructed under permitted development rights) for a temporary period of up to four years | No comment |

OPC response decided to be 'No Comment' SRB, CJ, JC

8.2 To note SGC Decision notices & other planning matters received

| Reference | Location/ address | Details of application | OPC response | SGC Decision |
|---|---|---|---|---|
| P21/05585/F | Naite Cottage Oldbury Naite Oldbury On Severn South Gloucestershire BS35 1RU | Demolition of existing porch and erection of a single storey front extension to provide additional living accommodation. | No Comment | Refusal |

Noted

**9. Flooding & Planning Committee** **Cllr Griffiths**

9.1 To note minutes of meeting held on 15th September 2021 (paper 9)

Noted

**10. Neighbourhood Development Plan committee**

10.1 Report on NDP (paper 12) **Mr Turner**

Noted

**11. New Nuclear Build Committee**

11.1 To receive Site Stakeholder Group report **Mr Lynden**

Noted

**12 Communications committee** **Cllr Bedford**

12.1 To note minutes of meeting held on 11th October 2021 (paper 10)

Noted

**13. Playing Fields committee** **Cllr Bedford**

13.1 To note minutes of meeting held on 15th September 2021 (paper 11)

SRB reported that the potential new window has to be presented to the PFC, agreed by the PFC first then approved at Full Council before it can be bought and installed. Discussion on the importance of making it safe and secure.

SRB proposed a special meeting at the pavilion to discuss the future of the pavilion. This is subject to the decision made on the future method of meeting (face to face, remote or hybrid.)

**14. Highways & Road Safety**

14.1 Verbal update on RSC **Cllr Jennings**

Nothing further to report since last meeting

**15. Strategic Plan** **Cllr Jennings**
15.1 Verbal update on Strategic Plan
15.2 Verbal update on tree planting – proposal of two additional oak trees to be donated by OPC

Nothing further to report since last meeting

**16. Severnvale Flooding Defence Group** **Mr Barry Turner**
16.1 Update on SFDG Group (paper 13)

Noted

**17. Memorial Hall** **Cllr Matthew Riddle**
17.1 Verbal update on Memorial Hall
17.2 B&NES Safeguarding for Village Halls (paper 16) **Cllr Chris Jennings**

Nothing further to report since last meeting

**18.** Review of actions (not previously covered) **All**

None

**19.** Consultations and Correspondence **All**
**19.1** LNAP (paper 14)

Noted without comment

**19.2** South Gloucestershire Council budget consultation (paper 15)

Noted without comment

**19.3** Glynn Poole British Heart Foundation defibrillator training email (paper 17)

Noted without comment

**19.4** To agree CIL 2019 – 2020 could be attributed as going towards VAS

Proposed CJ, seconded SRB

**19.5** Start of Community Governance Review; decide upon response

Decision to discuss at January's Full Council meeting

**20. Any minor matters (not requiring a decision) or items for the next agenda**

None

**21. Close of meeting** 10.56am

**Attachments:**

| | |
|---|---|
| Paper 1 | Minutes Full Council 7th September 2021 |
| Paper 2 | Chairs Report |
| Paper 3 | Interim Auditors Report 2021 - 2022 |
| Paper 4 | PFC 2022 – 2023 Draft Budget |
| Paper 5 | OPC 2022 – 2023 Draft Budget |
| Paper 6 | Budget Statement |
| Paper 7 | Receipts |
| Paper 8 | Payments |
| Paper 9 | Minutes FPC 15/10/2021 |
| Paper 10 | Communications Committee Minutes 11/10/2021 |
| Paper 11 | PFC Minutes 15/09/2021 |
| Paper 12 | NDP update |
| Paper 13 | SFDG update |
| Paper 14 | LNAP Consultation |
| Paper 15 | South Gloucestershire Council Budget 2022 – 2023 |
| Paper 16 | B&NES Safeguarding for Village Halls |
| Paper 17 | Glynn Poole email 30/09/2021 British Heart Foundation/ defibrillator training |
| Paper 18: | Community Governance Review |