Oldbury on Severn Parish Council

Clerk/RFO: Mrs Sarah Bodmer
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Minutes of the Full Council meeting held on
Tuesday 7 November 2023
at The Memorial Hall, Camp Rd, Oldbury-on-Severn,
Bristol BS35 1PR
at 7.00pm

Present

Chairman Sheila Bedford (SB), Cllr Laura Day (LD), Cllr Ian Knapp (IK), Cllr David Heape (DH), Cllr Kevin Evans (KE), Cllr Belinda Orford (BOR), Clerk Sarah Bodmer

19.00 – 19.30

Presentation and discussion re planning application-P23/02910/PIP -Permission in Principle for the erection of 9no. dwellings (2no. of which to be self build) and 1no. work unit. | Land At Westmarsh Lane Oldbury On Severn Bristol South Gloucestershire BS35 1QE

19.30 Commencement of Full Council Meeting

1 Apologies for absence

Apologies were received from Cllr Matthew Riddle, Cllr Chris Jennings and Cllr Kate Warrender

2 To receive agenda declarations of interest and dispensation requests

Received from Cllr LD in connection with the Shepperdine Bus Shelter

3 To approve Minutes of the previous Council meeting held on 9 October 2023

Minutes approved and signed

4 Matters arising from the previous Minutes not included in this agenda

There were no matters arising

5 Public Forum

There were no members of the public wishing to speak

6 Urgent Business Cllr SRB

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6.1 Shepperdine Bus Shelter

The Council were advised that there had been an adverse response to the renovation and repairs to the bus Shelter in the form of an email from a resident in Shepperdine. The email and reply was circulated. Placards had also been placed in strategic positions in Shepperdine by persons unknown making derogatory remarks about the chairman. These were removed and the police informed. Photographic evidence was distributed to council members,

A second email had been received from the same parishioner and it was proposed from the chair that this should be ignored as it was covering similar ground to the previous email. This was agreed by the council. It was also suggested that any further correspondence on this subject should be referred back to the council.

The second email contained a reference to the uneven road surface where the road has subsided over a culvert. It was agreed that this should be addressed by an addition to the 4Ward magazine asking residents to report any accidents to South Gloucestershire Council.

Action SRB

7 Finances Cllr KE

7.1 Clerk provided an overview of the monthly Finance.

7.2 Payments were presented to the council and approved

7.3 Receipts were presented to the council and approved

7.4 Finance Reconciliation agreed by full council and signed

7.5 Buget progress for the month was presented to the council and approved

The Clerk was asked to ascertain the interest accrued on the NS&I account. Unfortunately correspondence is by letter only and a reply has not yet been received. This item to be reviewed at the next council meeting

Cllr IK asked for clarification of the moneys held in the Natwest account, and allocated to the ring fenced Playing Fields funds and their allocated reserves. It was explained that, whilst the funds were in the bank there had been some errors in documenting which allocated pot moneys should have been paid into and paid from. A meeting will be arranged with Cllrs SRB, MR,IK as well as Chris Fairhead and the clerk/RFO

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2024 Budget

The draft budget for 2024/25 was presented to the Council. Councillors were asked to consider the document and make any comments before the next Council meeting in December when the budget will be approved

8 Planning Cllr KW

8a Council received a list of planning approvals &rejections

8b P23/02910/PIP -Permission in Principle for the erection of 9no. dwellings (2no. of which to be self build) and 1no. work unit – following the presentation.

The Clerk read an email from parishioner Glynn Poole stating his objection to planning application

A discussion took place which took into consideration the Village plan, the presentation by the applicant and other planning issues raised in the discussion.
A vote was taken and 4 Cllr's were in favour of raising an objection with 2 abstaining.
Action Cllr KW to put the objection in to SGC on behalf of the Parish Council raising all the points raised.

8 c Cllr KE has raised a separate concern re a grain storage planning application. This will be passed on to Cllr MR as district councillor for clarification.

9 Playing Fields Report Cllr IK

Cllr IK confirmed agreement for a finance meeting to discuss the Playing Fields Allocated Reserves

10 Road Safety Report - Cllr BOR

There are two burnt trees approximately 4 metres within the Kington boundary leaving Cowhill. This was reported this to SGC on 18th October and we have advised that it takes at least 21 days to carry out an inspection. To be reviewed at the next meeting

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The Green by West End has had the posts removed and vehicles have been observed parked on the grass. I have looked for signs for no parking on the Green' but have so far only found signs for 'no parking on the grass' at £19.36 each. I will look at plastic hooped verge edging as an alternative. Council agreed signs are required such as 'no parking on the Green'

ACTION Cllr LD can get these signs made.

Cllr CJ found out that to put in the gates marking the Oldbury on Severn boundaries needed Council inspection and excavation to determine underground pipes and wires. I have since spoken to two other Parish clerks and they have advised that it is £2000-£3000 per pair of gates. Therefore, I will re-visit the cost of planters.

The bus shelter has now been addressed although with some adverse reactions from local parishioners.

A meeting was held on Tuesday 3rd October with Cllr CJ to discuss speed monitoring within the Parish. The VAS machine monitors approaching vehicles as well as horses, cyclists and walkers. It also records speeds when it is switched off. If a vehicle is approaching and the VAS flashes, 36,34,32, 30 as it slows down the average speed of that vehicle is approximately 33 m.p.h. Whilst Cllr CJ is on holiday, Guy Fielding and Steve Freke have agreed to monitor the machine.

Cllr CJ has obtained an estimate for the VAS machine accessories, e,g, Tripod at £537.60 (inc VAT).

11. Communications Cllr LD-

no report.

12 NNB Cllr CJ

No report

13 General Purposes Cllr SRB

Storage of Council documents. Cllr SRB proposed purchase a filing cabinet and a metal cupboard at a total maximum cost of £300.

Cllr DH may have a suitable second hand filing cabinet and will check its suitability and report back

Council agreed that a metal filing cabinet and cupboard could be purchased at a maximum price of £300.00.

14 Drainage Cllr MR

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1. The letter to the Lower Severn Internal Drainage Board is now ready to be sent.
2. I am in contact with Wessex Water for an update about the status of the work it promised to do reduce water back flow problems in residents' homes.
3. I am in contact with the new organiser of the GlosSES (Gloucestershire flood/drainage/water stakeholder group) to see when the next meeting will take place. Since the former organiser resigned at the end of last year there has not yet been a meeting. However, there should be one organised by the end of the year. These are important stakeholder meetings which the EA attend.

15 Emergency Planning Cllr DH

No report

16 Village Agent **CllrCJ**

No report

17 Memorial Hall update **Cllr CJ**

No report

18 Any minor matters not requiring a decision or items for the next agenda

Confirm date of next meeting – Monday 4 December 2023

Close of meeting of the Full Council at 21.00