Oldbury on Severn
Parish Council

Clerk/RFO: Mrs Sarah Bodmer
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Minutes of the Full Council Meeting held on
6 May 2025 @ 7pm at The Pavilion,
Westmarsh Lane, Oldbury-on-Severn,
Bristol

Present Chairman Cllr Bedford (SRB), Cllr I Knapp (IK), Cllr L Day (LD), Cllr K Evans (KE), Cllr M Riddle (MR), Cllr C Jennings (CJ) Cllr D Heape (DH) Cllr K Griffiths (KG), Cllr R Hayden (RH), Clerk S Bodmer (SB)

Annual General Meeting

1.Council to elect the chair

Cllr Sheila Bedford was proposed by Cllr K Evans and seconded by Cllr D Heape. The Declaration of office form was signed.

2. Council to elect the Vice Chair

Cllr Matthew Riddle was proposed by Cllr S Bedford and seconded by Cllr R Hayden.

3. Council to approve Standing Orders

The Council adopted the Standing Orders and Financial Regulations and Risk Register – it was agreed Cllr Bedford would review the Standing Orders and Cllr Evans would review the Financial regulations and present the amended documents to the Councillors within 2 weeks for review at the next meeting.

It was agreed as part of the review to consider the £500 per day spend limit of PC funds, along with additional measures to manage situations where residents do not interact with the PC within accepted standards.

4. Annual Report – Council received thanks for their work over the last year. Councillors confirmed they agree to continue in role.

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19:15 Open the Full Council Meeting

1.Apologies for late arrival were received from Cllr M Riddle

2. Declarations of interest were received from Cllr C Jennings due to his interest in the Oldbury Power Station planning application as he receives an honorarium as Vice Chair of the Site Stakeholder Group.

3. The Minutes of the previous Council meeting held on 7 April 2025 were approved and signed.

4. Correspondence

4a. An update on the complaint received about noise levels at the Pavillion was received. The complainant has contacted Cllr Evans and advised the noise levels had not decreased. The band have been advised of the complaint and are committed to assist with reducing the volume. Letters have been sent to both bands and a response will be made to the complainant. **ACTION Clerk to follow up with the complainant and the bands**

ACTION Cllr L Day to use an App to monitor the level of decibels when the band are next due to meet and feedback to the PC.

5.Matters arising from the previous Minutes not included in this agenda

5a. Littleton Salt Marsh is to be removed from the agenda unless the situation changes.

5b. Parking in the layby on Power Station Road Several cars have been removed, and the matter remains with SGC Enforcement for further review.

5c. Wessex Water The minutes of the February meeting have been sent to Wessex Water and a response is awaited. **ACTION MR to follow up with WW to request details of intended actions over the summer**

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5d. Lorry access to Haw Lane and Ham Lane The post has been re-erected in Ham Lane. Additional signage can now be added **ACTION Cllr Riddle to arrange to add signage**

6. Public Forum – no members of the public wished to speak at the meeting.

7.Urgent Business. There was no urgent business.

8.0 Finance and Procedures

8a. The bank reconciliation and budget analysis for the period

ending 25 April 2025 was presented agreed and signed.

8b. The April 2025 payments were presented and approved.

8c. The April 2025 receipts were presented and approved.

8d. The bank reconciliation for the period 1 April 2025 to 25 April 2025 was presented and approved.

8e. The Clerk read the letter sent by KE to Busy Bees. A response from Busy Bees was received 15 minutes before the meeting which was also read. It was agreed that KE will write a response advising that the interim uplift may be waived if it causes any negative financial viability. **Action: KE to write to Busy Bees**

8f. The annual Parish meeting was discussed. It was agreed that it will be held on Tuesday 3 June 2025 when the local police are due to attend.

The next Full Council meeting will be held on Monday 2 June 2025.

9.0. Planning

9a. A list of current and recent planning applications was received.

9b. An update on the Local Plan was given by MR. The Local Plan deadline has passed. A decision is awaited on the application for safeguarding land for wind turbines, which is opposed. It has been raised an application for

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wind turbines was already turned down, due to being detrimental to the landscape/not in keeping with the area, question raised as to why this is being revisited.

10.0. Playing Fields Report

10.a Cllr Knapp advised that the boiler service has been completed **ACTION IK to submit an invoice to the Clerk**

IK reported that the Pavilion ceiling has been repainted by the working group. The improvement was noted with thanks to the working group.

A Whist donation of £160.00 has been received by IK – **ACTION IK to pay into OPC account**

A defibrillator has been suggested for the Playing Fields car parking area – **ACTION Clerk to obtain costings of installation and maintenance**

Oldbury Cricket Club. Invoices for water, electricity and 25% of rent, need to be sent to the Club. **(Action: IK to provide meter readings to the Clerk)**

10.b The monthly Playing Fields checklist has been circulated. It was noted that ROSPA are due to make their annual check in June. Safety concerns raised about the skateboard park, with a view to repairs being completed or sealing off the area to prevent use. IK confirmed work will be completed during the next working group sessions.

10c.Three quotes for the toilet upgrade have been arranged by the Clerk for w/c 12 May and the contractor will meet with IK. IK shared a diagram of the proposed layout. **ACTION Clerk to confirm to IK and SRB date of contractor to attend the Pavilion to review for the required quotes.**

10.d The existing cleaner has been given a notice period of 1 month with the contract to end on 31 May 2025. Clerk has confirmed that Lisa Riddle will take over on a self-employed basis from 1 June 2025, the rate of pay to remain the same with products supplied by the cleaner.

11.0. Road Safety Report – Council received the report.

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11a. The overgrown bush on the corner of Westend and Camp Road has been logged at SGC.

11b. A meeting has been requested with SGC and the local police to discuss parking issues in Westend, Camp Road and Ham Lane. The date to be circulated to all Councillors. Issues with parking in Westmarsh Lane were also raised and it was agreed that both areas should be considered at the multi-agency meeting.

Parking at August duck race event at the Anchor Inn – The event is to be held on 30 August. It was suggested that the organiser email the Clerk with details of the parking request for discussion at the June meeting.

ANPR – Cllr C Jennings suggested the possibility of purchasing an ANPR camera for the village. **ACTION CJ to contact Paula Perry local police and obtain details on cost and technical aspects for review at the June meeting**

Speeding at The Naite – KG raised concerns on speed of traffic using the Naite. Consideration to be given about having the speed reduced to 30mph rather than 60mph. Evidence of near misses and accidents to be recorded and the VAS to be situated on The Naite, after the Sailing club path **ACTION Carry forward to June agenda**

12.0. Communications Report was given by LD. The new Parish Council Facebook page had been set up and is available to advertise PC information.

Parish website – needs old information removing and Minutes refiling in a more user friendly manner **Action: LD to ask the Webmaster to make the required changes**

13.0. New Nuclear Build report was presented by CJ. A letter from Stephen Bray at Great British Nuclear was circulated that has been sent to near neighbours of the site. A resident has raised concerns about lorries driving over the grass verge at her property, when this work has started.

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14.0 Drainage MR advised that new flood risk data has recently been published, and Cllrs were encouraged to see the effect on the parish.

15.0 Emergency Planning. No update was presented.

16.0 Village Agent report was given by CJ

17.0 Memorial Hall – report received from CJ

17a**.** The vacancy on the Memorial Hall committee to be carried forward to the June meeting. **Action: The Clerk to add it the agenda for June meeting.**

17b. Council received and approved the updated Constitution document circulated to the PC. The Constitution change was proposed by Cllr C Jennings and seconded by Cllr L Day – Council voted and agreed unanimously.

18.0 Site Stakeholder Group (SSG) – Cllr C Jennings report received

19.0 Parish Property Report

19a. MR reported that the treatment to the marker stones has been repeated.

20.0 Any minor matters not requiring a decision or items for the next agenda

It was agreed that the next Council Meeting will be held on Monday 2nd June and Annual Parish Meeting of the Council will be held on Tuesday 3rd June 2025, to include a presentation from the local police.

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