Oldbury-on-Severn
Parish Council

Clerk:
Cllr Matthew Riddle 07877413298
Responsible Financial Officer:
Cllr Laura Day 07977 484515

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Minutes of the Council Meeting for Oldbury-On-Severn Parish Council

That was held on Monday 3rd August 2026

at The Pavilion, Westmarsh Lane, Oldbury-on-Severn, at 6.30pm

Present Cllrs Sheila Bedford (SB) Chairman, Matthew Riddle (MR) Clerk, Chris Jennings (CJ) and Ian Knapp (IK).

1.Apologies for absence were received from Cllrs Kevin Evans, Kayleigh Griffiths, Richard Hayden, David Heape and Laura Day.

2. No declarations of interest and dispensation requests were declared.

3. The new draft Financial Regulations were discussed. Concern was expressed that once an invoice had been agreed for payment then only the RFO actually made the online payment, instead of for example two Cllrs making the payment. Two Cllr signatures are needed on each cheque, so why not two Cllrs making an online payment? However, another view was expressed was that the new accounting package would identify any discrepancies and that the Internal Auditor was content with the current arrangements.

It was proposed by IK and seconded by SB to adopt the new Financial Regulations, to amend the threshold from £60,000 to £30,000 for formal tenders and continue with the current method of online banking payments. Agreed.

4. It was reported that the Internal Audit had now taken place and the External Audit would now take place.

5. Under urgent items the following was discussed:

a. A water leak had been detected on the neighbouring property to the Playing Fields from a Parish Council water supply. It had now been repaired. It was proposed by IK and seconded by CJ that a £100 be paid to the neighbours as a gesture of goodwill for the inconvenience caused. Agreed.

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b. Planning Appeal on Oldbury Lane for 350 new homes.

It was proposed by CJ and seconded by SB that Cllr Richard Hayden be given delegated authority to respond to the consultation on the appeal, on behalf of the Parish Council. Agreed.

c. Football Pitch.

It was reported that a football team from Thornbury is looking for extra pitches and had approached the Parish Council to rent the area below the MUGA to create a new football pitch. It was proposed by IK and seconded by CJ that the area below the MUGA was offered to them as a football pitch. Agreed.

The meeting closed at 7.15 pm.

It was confirmed that date of next the meeting would be **Monday 5th September at 7 pm at The Pavilion, Westmarsh Lane, Oldbury-on-Severn**