Oldbury on Severn
Parish Council

Clerk/RFO: Mrs Sarah Bodmer
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Minutes of the Full Council Meeting held on 7 October 2024 @ 7.00pm at The Pavilion, Westmarsh Lane, Oldbury-on-Severn.

Present

Cllrs, Sheila Bedford Chairman (SRB), Ian Knapp (IK), Laura Day (LD), Kevin Evans (KE), M Riddle (MR), C Jennings (CJ) D Heape (DH)
Clerk Sarah Bodmer (SB)

The commencement of the council meeting was delayed to 20.00 to accommodate the presentation from Great British Nuclear.

1 Apologies for absence

No apologies were received

2 To receive agenda declarations of interest and dispensation requests

Cllr Riddle & Cllr Jennings declared an interest on the Oldbury Power Station planning application as they receive an honorarium from the NDA/NRS who are the owners of the site, as they are Chair and Vice Chair of the Site Stakeholder Group respectively.

Cllr Riddle -Naite Farm dog kennels planning application. Friend of applicant

Cllr Day – Longcroft are completing work at the Memorial Hall.

3 To approve Minutes of the previous Council meeting held on 3 September 2024 & 7 October 2024

The following alterations were requested to the Minutes:-

Minute No 2 Declaration of interest to read as above point 2.

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Minute No 8 **Pavilion rent review** - the section of the Minutes relating to the Pavilion rent review should read:- 'this is a 12 month contract with a review every April'

Action – Amended Minutes and carried forward for signing at the next meeting.

4 Correspondence – no correspondence received

5 Matters arising from the previous Minutes not included in this agenda

5a Update on Letter to Wessex water – It was agreed to delay sending a letter to Wessex water but to review the situation following the recent weather

5b 1,2,3 Dog waste bin provision.

A report was received and noted.

The clerk gave an update on the cost of bin emptying.

Proposer Cllr Chris Jennings Seconded Cllr M Riddle Sailing club bin to have twice weekly collections in the summer (April through September) and one per week in the winter whilst the West End bin will continue with weekly collections in the summer and fortnightly collections in the winter which should address the capacity problem without increasing the cost.

This was agreed unanimously.

ACTION

1 Clerk to Update Streetcare re the change in emptying requirements.
2 Cllrs Bedford, Heape and Evans will meet on Sunday 13 October 2024 to determine the position of the bin on the Green as previously agreed

5c Councillor vacancy – to be carried forward to the December meeting to maximise potential interest. It was noted that 1 application has been received.

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5d Caravans in lay-by -SGC update from Cllr Riddle

SGC officers have confirmed they will be serving a '7 day notice' on the single van.

6. Public Forum

No members of the public wished to speak

7 Urgent Business

There was no urgent business

8 Finance and Procedures

8a Council approved the bank reconciliation and budget analysis for the period ending 25 September 2024.

8b Council approved the September 2024 payments.

8c Council approved the September 2024 receipts

8d Council agreed the signing off bank reconciliation for period 26th August 2024 to 25th September 2024

8e The clerk confirmed that an updated VAT return for £1092 has been submitted to HMRC

8f A question was raised regarding the amount of money held in reserve. It was confirmed that the unallocated reserves are equal to 12 months' income which is held to meet any emergency which may occur. This has been reviewed and is found to be in line with other small councils. Allocated reserves will be reviewed ahead of November 2024 budget meeting.

9 Planning

9a Council received the Planning Report from Cllr Warrender. The report was accepted as written, and any decisions will be carried forward to November 2024 meeting.

9b Council received a list of Planning applications, approvals & rejections

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10 Playing Fields Report – Cllr Knapp

10a Council received an update on the kitchen refurbishment, hall user Busy Bees have raised some concerns about issues still to be resolved and have provided Cllr Knapp with a list.

10a A working party is planned to get the Pavilion wall insulated before Winter, along with the car park weather permitting.

10b Quotations for a disabled toilet– Cllr Knapp gave an approximate figure of £8000.

Action: Cllr Riddle to feedback on the costing to the parishioner who wishes to donate.

10c Pest Control

3 Separate quotations had been circulated prior to the meeting. Aman Pest Control was considered to offer the best value for money

Proposal from Cllr Day, seconded Cllr Jennings to accept the Aman quotation at £300 for 6 months This was agreed unanimously.

Action Cllr Day to instruct Aman to undertake the pest control work

10d Council received the Playing Fields Safety Checklist
Action Cllr Knapp to hold a meeting of the working party in the next few weeks to review issues highlighted in the report.

10 e Development at the Playing Fields – the Parish Council received an update from Cllr Evans.

Cllr Evans reported that Mr Guzman (parishioner) had done some analysis which showed there was high demand for football pitches in the local area, for matches and training sessions for children's, youth and adult teams. He's expressed a willingness to be involved in any project to

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develop the Oldbury football pitch once the Parish has decided on a course of action. I thanked Ben for his enthusiasm to date and willingness to help going forward.

10e1 The Churngold report has been circulated for councillors to read which casts doubt on the safety of the area and drainage issues.

ACTION Clerk to write to Churngold to see if they can give us any information regarding the tipped material. Cllr Day to pass a contact name to the Clerk

10e2 There appears to be metal dumped on site. It was suggested that it might be possible to pass a metal detector over the site.

Action Cllr Day to check if she has a working detector for use on site.

10e4 The Churngold report continues to circulate amongst Councillors

Action Carry Forward to November meeting

10f Avanti gas tank – The Clerk stated that the Avanti gas tank replacement will take place on 8th October 2024 with some anticipated disruption to the Pavilion gas supply. Pavilion users have been informed and alternative heat source and hot water urn made available.

10g Council received an update on review of cleaning provision

It was reported that the work undertaken by Shaky Cleaning Services was of a high standard and that Elite, our current cleaners, have indicated that they are having difficulties in fulfilling their contract.

There was general agreement that the contract should be transferred to Shaky Cleaning Service

Action: 1 A job description needs to be written.

2 Clerk to check with Shaky Cleaning Services that they can fulfil the work required.

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11 Road Safety Report - Cllr Jennings

The report was noted with no action required

12 Communications Report Cllr Day

The Village shop has agreed to display notices as no space for an external board.

Action: Cllr Day will assess the Perspex in the notice board at the Pavilion as it is currently opaque, and notices are difficult to read.

13 New Nuclear Build Cllr Jennings

The report was noted with no action required

14 General Purposes

No report

15 Drainage Cllr Riddle –

The report was noted and no action required.

16 EmergencyPlanning– no update to report

17 Village Agent– no update to report

18 Memorial Hall update

The report was noted. No action required

19.0 Site Stakeholder Group (SSG) Cllr Jennings

The report was noted. No action required

20 Parish Property Report Cllr Riddle

20a 3 quotations were requested, 2 received, for tree work – 1 tree to be removed ash dieback and a one big branch of a poplar removed. £650 no VAT and £800 plus VAT

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Proposed Cllr Riddle Seconded Cllr Jennings to proceed with the £650 quote

20b Parish Bier – It was noted that the Church had discussed taking the parish bier for storage but declined the request.

20c Village Marker Stones – Another coat of treatment needs to be applied and then reviewed.

21 Any minor matters not requiring a decision or items for the next agenda

21a Hoover Purchase Concerns raised regarding the purchase of the Pavilion vacuum cleaner as the choice of selected vacuum options was not brought back to the Council. An apology was offered over a confusion regarding the proposal and action to be taken

21b A concerns was raised that the projector which had been purchased was not being used. This will be addressed prior to the next meeting.

Action : Clerk to discuss with Councillors outside of the meeting to finding a resolution to holding meetings bi monthly at the Pavilion to include a projector screen.

21c The Councillors were informed of the volunteer work undertaken by Lisa Riddle at the pavilion and wished to extend their thanks.

Confirm date of next meeting – Monday 4th November 2024. Please note that this date has been changed from 5 November to accommodate Bonfire Night

Meeting Closed at 9.40 pm