Oldbury on Severn
Parish Council

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Minutes of the Full Council Meeting held on 1 July 2025 @ 7.30pm at The Pavilion, Westmarsh Lane, Oldbury-on-Severn, Bristol

Present Chairman Cllr Bedford (SRB), Cllr I Knapp (IK), Cllr L Day (LD), Cllr K Evans (KE), Cllr C Jennings (CJ) Cllr D Heape (DH) Cllr K Griffiths (KG), Cllr R Hayden (RH)

1 Apologies were received from Cllr Matthew Riddle and Sarah Bodmer Clerk

The Council was advised that there was no Clerk or deputy available and it was therefore proposed from the chair that only urgent business would be transacted and the non urgent business would be deferred to the next meeting. This was agreed.

2 Declarations of interest were received from Cllr. Chris Jennings re SSG Report and any discussions relating to the decommissioning process of the old power station.

3 The Minutes were deferred

4 Correspondence

4a deferred

4b to be discussed under item 10

5 Matters arising

5a and b deferred

6 Public Forum

No members of the public wished to speak

7 Urgent Business

There was no urgent business

8 Finance

8a The bank reconciliation and budget analysis was agreed and signed

8b The payments were agreed and signed

8c The receipts were agreed and signed

8d The bank reconciliation for the period 26 h May to the 25th June 2025 was agreed and signed

8e The AGAR report was received and signed, along with the Conflict of Interest form from the external auditor BDO.

8f Deferred

8gDeferred

8h Deferred

8i It was agreed that the defibrillator pads should be replaced

9 Planning

There were no urgent matters

9 a,b and c were deferred

10 Playing Fields

10a deferred

10b The community event will not now be taking place

10 c The half pipe is now removed. Cllr Ian Knapp was thanked for his hard work. The area is still cordoned off pending final decision on finishing the area.

10 d The quotation from Stephen Meachin has been received and circulated. It was accepted by Council who felt that a contingency sum should be added and the benefactor to be asked if they would be prepared to fund the quotation plus 10%. This was proposed by Cllr Chris Jennings, seconded by Cllr. Kevin Evans and agreed.

The use of the hall during the renovation was discussed. Stephen Meachin has verbally suggested that it would be safe to use providing the area of work is cordoned off. The rear door could be used and opened by a designated person overseeing the work. Concern was expressed and clarification needs to be sought from the insurance company.

Action Clerk to contact the insurance company regarding the usage of the building during the period of renovation.

Stephen Meachin has asked for the car park to be empty. The council concluded that he should access by the large gate next to the pavilion which is away from the parked cars. A sign will be placed on the car park regarding cars being parked at the owners' risk.

Action Cllr. Ian Knapp to purchase a sign and attach it to the gate.

A letter of thanks to be sent from the Council.

10e Deferred

Action Clerk to find the cost of a defibrillator for the next meeting

10f The communications between the council and Busy Bees were confirmed as Cllr. Ian Knapp to be the point of contact and liaise with the manager of Busy Bees. Representatives from both parties to be included in each other's committees. After some discussion it was decided that all communications from the Clerk should be via the manager of Busy Bees.

10g The letter is being rewritten after recent events and will be circulated to all councillors before sending

10h Busy Bees equipment will need to be removed from the current position and Cllr Ian Knapp has provided racks for storage to be in the outside storage area. They should be available over the next two weeks and possibly as early as the end of the day if there are sufficient councillors available to help. The cost will be £30.00 per unit and there are 7 units. It was proposed by Cllr Kevin Evans and seconded by Cllr Richard Haydon that the shelving should be purchased which was agreed by the council.

Action The Clerk is to advise Busy Bees of the timeline for commencement of work and the availability of the shelving.

11 Road Safety

11 a, b and c deferred

11 d The paper for the permissive foot path was presented and accepted

Proposed by Cllr Chris Jennings and seconded by Cllr Kayleigh Griffiths that the Parish Council engages with the owners and agents to see if agreement can be reached for a permissive foot path. This was agreed

Proposed Cllr Chris Jennings and seconded by Cllr Kayleigh Griffiths that the Council seeks a meeting with SGC to look at any work needed to make a pedestrian entrance from the road at the bottom of the hill. This was agreed.

12 Communication Deferred

13 New Nuclear Build Deferred

14 Drainage Report Deferred

15 Emergency Planning Deferred

16 Village Agent Deferred

17 Memorial Hall Report Deferred

18 Site Stakeholders Group Deferred

19 Parish Property Report Deferred

20 Minor Matters

20a It was agreed that rather than miss the August meeting the Council should meet as much of the above agenda had been deferred. The next council meeting will be August 4th - venue to be arranged.

The meeting closed at 20.45

2/8/25