

Notes of the NDP meeting held 8th September 2020 using ZOOM commencing 14.00hrs

Those attending :-

Barry Turner(BT) (Secretary and Chair), Keith Sullivan (KS), Alan Coles(AC) , Chris Jennings(CJ)and Dylan Griffiths(DG), Liz Beth (LB), and Peter Everton (PE)

Apologies received from / minutes to be sent to, Liz Nichols(LN), Ben Guzman(BG), Ann Martin(AM), and Andy McGrath.(AMcG), ,

Declarations of Interest . None declared .

No members of the public were in attendance.

The minutes of the meeting held **Tuesday 18th February 2020** were briefly discussed but not formally agreed due to the passage of time since the meeting and the content having been largely the Regulation 14 consultation which had been completed. They will be held on file

2020/142 Post Regulation 14 status. The regulation 14 consultation was undertaken commencing 16th March until 27th April. 4 members of the community responded and the Environment Agency and SGC also returned responses. All responses have been reviewed and replies drafted for each community responder, these have been circulated to Working Group for comment and returned to the Secretary with broad agreement to send to each responder. The EA comments were referred to SGC as LLFA and discussed at some length. Some amendments to the plan have been made to address the outcome . Likewise SGC comments have been the subject of further discussion and some amendments incorporated. The consultation was useful in so far as the plan was improved as a result .

2020/143 Pre Regulation 15 Draft during lockdown work has continued improving the draft plan by addressing the issues raised at Regulation 14. A number of iterations have been produced and discussed which has caused some confusion. The file attached to the e-mail circulated by the secretary to the Working Group contained all the amendments arising from the the repos and advice referred to in minute 142 . This was complicated by the circulation of a marked up copy on the 6th Sept . In essence these documents were largely the same .

The content of the plan was discussed and a small number of amendments proposed. These included the inclusion of a map showing all the original sites , small amendments to policies 4 and 5 to be more specific about preservation of existing trees on the sites wherever possible and clarification to Policy 10 wording to address concerns regarding parking.

It was agreed the secretary would action these amendments and circulate to Working Group Members and LB for further comment. One comments had been received and appropriate amendments made it would be sent to Danny Dixon for an informal over check.

After this the Plan will be considered ready for formal submission in accordance with Regulation 15.

2020/144 Regulation15 Status .

Regulation15 stipulates :-

1) Where a qualifying body submits a plan proposal to the local planning authority, it must include—

(a) a map or statement which identifies the area to which the proposed neighbourhood development plan relates;

(b) a consultation statement;

(c) the proposed neighbourhood development plan; and

(d) a statement explaining how the proposed neighbourhood development plan meets the requirements of paragraph 8 of Schedule 4B to the 1990 Act.

(2) In this regulation “consultation statement” means a document which—

(a) contains details of the persons and bodies who were consulted about the proposed neighbourhood development plan;

(b) explains how they were consulted;

(c) summarises the main issues and concerns raised by the persons consulted; and

(d) describes how these issues and concerns have been considered and, where relevant, addressed in the proposed neighbourhood development plan .

The status of these documents was discussed :-

a The plan contains map

b The secretary has drafted and circulated the initial statement , it requires further work to finalise but is now almost complete and will when finished cover the points made in 2 above. Will circulate again on completion.

c As discussed above

d. This document is known as a basic conditions statement . LB will prepare this .

The target for finalising all of these documents is the 30th September and then to formally submit to SGC .

The timescales for the remaining regulations to be satisfied were discussed. After Regulation 15 the process is more or less out of the control of the Parish Council and

becomes the responsibility of SGC . The Covid Pandemic has some impact on the way the plan will progress. LB e-mailed a file to all meeting attendees (during the meeting) showing the likely timescales. The Timeline suggests that it will be June 2021 before the plan is finally made.

2020/145 Other work that needs to be completed.

The responses drafted to those members of the community who commented at the Regulation 14 stage need to be finalised and sent as this is one of the pieces of evidence needed to complete the Consultation Statement . The secretary will finalise these and circulate to the Working Group before sending out .

2020/146 Landowners

It was agreed that the draft letter to landowners circulated 5th September to the Working Group appraising Landowners of the probable outcome arising from the Neighbourhood Plan should be finalised and sent out .

There was no other business and the meeting closed .

During the current covid restrictions communication will be electronic . A further meeting will be advised in due course

B F Turner