Notes of the NDP meeting held Tuesday 19th February 2019 at The Memorial Hall , commencing 14.00hrs

Those attending :-

Barry Turner(BT) (Secretary and Chair), Chris Jennings(CJ) Alan Coles(AC) ,Keith Sullivan (KS) , Peter Everton (PE)) ,.Liz Nichols (LN) and Dylan Griffiths(DG).

Apologies received from / minutes to be sent to, Liz Beth (LB), Ben Guzman(BG), Ann Martin(AM) and Andy McGrath.

Declarations of Interest . No declarations were made based on the content of the Agenda. It was noted that Liz Nichols is the owner of site 9

No members of the public were in attendance.

The minutes of the meeting held 15th January 2019 were agreed .

2019/107 Status of the actions arising from the 14th January Meeting with SGC officers was discussed . The actions had largely been completed and the draft plan now reflects the amendments. SGC have provided the Heritage Maps they promised (arrived today) .The Conservation Officers report(**see appendix A**) provides an opinion regarding the issues considered to be affecting each site .There is a balance to be struck between the opinion of the Conservation Officer , the Aecom Site Assessment and the wishes of the community, As a result Site 8 is being removed from consideration leaving three sites (7,9 and 13). Draft version 3 of the Plan is now to all extents and purposes ready to be sent for screening once the additional graphical appendices have been added . Thanks to those members who proof read the document and advised on the typographical errors etc.) The Secretary advised he intended to incorporate the additions and send to SGC by the end of the week (post meeting note, this was achieved and receipt acknowledged 22nd March). This version will be known as the screening version , it will be circulated to group members by e-mail.

2019/108 Indicative Site Proposals , Indicative Graphical Representations of how the three remaining development sites could be populated where displayed and a discussion regarding the mix of dwellings took place. For Site 13 where the proposal is for smaller 3/4 bed detached dwellings,one train of thought was that some semi-detached should also be considered on this site. Depending on the design of such properties it might be feasible despite being to some degree contrary to the Village Character Assessment for that area , it could also be counterproductive with landowners, some of whom have said that they would not wish to see certain types of house on their land . It was felt that when the public engagement event takes place alternatives should be available on display to get feedback on what the community feel about this . Site 7 requires that access issues are addressed , there is a history of objections on the grounds of highway safety . It was agreed to seek advice from South Glos Highways Officers. The Aecom site assessment report is a key document in this respect as it objectively reports on all three remaining sites .

2019/109 Draft Action Plan This was discussed in some detail , the critical path at present is the SEA screening opinion . The file circulated with these minutes provides an estimate of timescales for the stages in the process still to be achieved .

2019/110 Community Engagement Plan It was agreed that subject to the Memorial Hall being available an event would be arranged for the 30th March 2019 between 12.00 and 18.00hrs .

Draft Material for this needs to be made available ready for the next Working Group Meeting scheduled for the 19th March . **Action BFT.**

Publicity needs to be arranged to meet the appropriate deadlines. **Action BFT**

AOB There was nothing significant raised .

Next Meeting 19th March 2019 in the Memorial Hall at 2.00 pm

For the diary please note . The Memorial Hall is booked for the Parish Council on the 3rd Tuesday of each month as and when required